# MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into this **3rd day of September, 2025**, at Balasore, by and between:

**KUNTALA KUMARI SABAT WOMEN'S COLLEGE, BALASORE** (Affiliated to Fakir Mohan University, Balasore), a UGC affiliated government college situated at Manikhamb, Po-Motiganj, PS-Town, Dist-Balasore, PIN-756003 in the State of Odisha (hereinafter referred to as the "**COLLEGE**"), represented by Dr. Jhansi Jena, Principal of the COLLEGE, which expression shall unless repugnant to the context means and include its successors and assigns, hereinafter referred to as the **FIRST PARTY**.

**AND**

**VIVEKANAND INSTITUTE OF SOCIAL WELFARE AND SCIENCES (VISWAS)**, a Social Organization Registered under Certificate of Registration of Societies Act XXI of 1860, with registration No-BLS.No. 8099-36 on 2004-05, dated 12/10/2004, having expertise in educational and vocational training, situated at Kasipada, PO-Hatiadiha, PS-Rupsa, Dist-Balasore, PIN-756028, Odisha (also with a city office located at Gopalgaon, PO-Srikanthapur, PS-Town, Dist-Balasore, PIN-756001, Odisha) (hereinafter referred to as "**VISWAS**"), represented by Mr. Dillip Kumar Rout, Present Secretary of VISWAS, which expression shall unless repugnant to the context means and include its successors and assigns, hereinafter referred to as the **SECOND PARTY**.

Hereinafter, the **COLLEGE** and the **SOCIETY** shall be referred to individually as a "Party" and collectively as the "Parties."

**Preamble**

**WHEREAS**, the COLLEGE is a leading government institution committed to the advancement of academic education, and the SOCIETY is a non-governmental organization dedicated to social welfare and the promotion of educational and vocational training initiatives.

**WHEREAS**, this MOU serves to formalize and continue their existing Public-Private Partnership for the purpose of jointly conducting state and central government-sponsored programs. These programs include academic education in **Distance and Open learning modes**, as well as **short-term skill development and Vocational initiatives**, which may be government-sponsored or fee-based.

**WHEREAS**, the Parties have mutually agreed to collaborate on the terms and conditions outlined herein for the effective implementation of these initiatives.

3.9.25
Principal
K.K.S. Women's College
Balasore

Dillip kumar Rout
02.09.2025
SECRETARY
VIVEKANAND INSTITUTE OF SOCIAL WELFARE
AND SCIENCES (VISWAS)
BALASORE, ODISHA

## 1. OBJECTIVES OF THE MOU

In continuation of the previous MOU dated 18/06/2024, this is an **additional MOU** to further the collaboration between the two parties.

The primary objective of this MOU is to establish a framework for cooperation between the **COLLEGE** and the **SOCIETY** to jointly facilitate and execute the following sponsored programs:

a. **Academic Programs in Distance Mode**: Either the COLLEGE shall assist the VISWAS, or the VISWAS shall assist the COLLEGE as mutually agreed in establishing study centers for various distance education universities and boards, including but not limited to IGNOU, NIOS, OSOU, and other similar Distance and Open Learning Programs, in accordance with the directives and approval of the State Govt. or the Govt. of India.

b. **Vocational and Skill Development Programs**: Either the COLLEGE shall assist the VISWAS, or the VISWAS shall assist the COLLEGE as mutually agreed in establishing a range of skill development initiatives, including programs such as Pradhan Mantri Kaushal Vikas Yojana (PMKVY) under MSDE, Govt. Of India, National Small Industries Corporation (NSIC) programs, STSC hub under MSME, Govt. Of India, Skill Hub Initiative programs, B. vocational and other programs approved by state Govt. or Govt. of India under the National Skill Quality Framework (NSQF). These programs may be either government-sponsored or fee-based, in accordance with the respective guidelines of the sponsoring authorities.

## 2. ROLES AND RESPONSIBILITIES

### 2.1. The COLLEGE shall:

a. Provide the necessary Documentation, infrastructure, including classrooms, laboratories, libraries, and administrative spaces, required for the successful operation of the study and training centers.

b. Extend administrative support and assist in fulfilling the regulatory and academic requirements of the sponsoring government programs and institutions.

c. Facilitate the mobilization of female students from the college and surrounding areas to participate in these programs.

d. Appoint a Nodal Officer to act as the primary point of contact for the VISWAS for all operational matters related to the academic, skill development, and vocational training programs.

### 2.2. The SOCIETY shall:

a. Be responsible for the complete management and operational execution of the programs, including the application process, student enrollment, training delivery, Assessment and certification.

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Principal
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Balasore

Dilip kumar Rout
01.09.2025
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AND SCIENCES (VISWAS)
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b. Ensure all programs are conducted in strict adherence to the guidelines, curriculum, and standards prescribed by the respective State and Central Government authorities.

c. Handle all financial aspects, including the management of funds received from the sponsoring government bodies, payment of trainer fees, and all program-related expenses.

d. Maintain accurate records and submit periodic reports to the COLLEGE and the sponsoring government bodies as required.

e. VISWAS shall be authorized to receive funds from the Govt. to run the various sponsored programs.

f. If required, the Society will take the initiative to appoint qualified teaching and non-teaching staff for the sponsored training programs.

**3. FINANCIAL ARRANGEMENTS**

All financial commitments related to the programs under this MOU shall be managed by the SOCIETY, If needed there will be a separate Bank Account to maintain the Account related activities of the institution. This Bank Account will be operated jointly by the Authorized Representative of both the PARTY, in accordance with the specific financial norms and guidelines issued by the respective sponsoring government ministries and departments. Neither Party shall be held liable for the financial obligations of the other, except as specifically agreed upon in writing.

**4. TERMS OF MOU**

This MOU shall be effective from the date of signing and shall remain in force for a period of ten (10) years. This MOU may be renewed for a mutually agreed-upon period upon a written amendment signed by both Parties.

**IN WITNESS WHEREOF, the Parties have executed this MOU on the date first written above.**

**WITNESSES:**

1. **Name :** Sanjay Kumar Sahoo

   Signature: 3/9/25

2. **Name :** Narayan Surjit Behera

   Signature: Narayan Surjit Behera 3/9/25

**Principal** 3.9.25
**KKS WOMEN'S COLLEGE, BALASORE**

Principal
KKS Women's College
Balasore

1. **Name :** Ashok Kumar Mohanty
   Nelabaga Balasore.

   Signature : Ashok Kumar Mohanty

2. **Name :** Ramchandi Dey
   At - Sualpur, Balasore

   Signature : Ramchandi Dey

Dilip kumar Rout 03.09.2025
**Secretary**
**VISWAS, BALASORE**

SECRETARY
VIVEKANAND INSTITUTE OF SOCIAL WELFARE
AND SCIENCES (VISWAS)
BALASORE, ODISHA