

2019 - 20

OFFICE OF THE PRINCIPAL,
K. K. S. WOMEN'S COLLEGE, BALASORE
P.O.-MOTIGANJ, DIST.-BALASORE-756 003
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Annual IQAC Meeting to be held on Dt: 06.08.2019

AGENDA

1. Address by the Principal
2. Issues to be raised by the Co-ordinator
3. And by other members including the guest members and student representatives
4. Principal's Views
5. Action plan to be prepared for the session 2019-20
6. Vote of thanks



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No. 1418 NOTICE

Date. 31.7.19

The Annual IQAC meeting 2019-20 will be held on 06.08.2019 at 3.00 PM in the Conference Room. The members of IQAC are requested to attend the meeting without fail.

1. Dr. Subrata Debangana, Co-ordinator, IQAC *Subrata Debangana* 31.7.19
2. Shri H.S. Das, Industrialist and Member, GB & Member, IQAC *H.S. Das* 31/7
3. Dr. Subash Chandra Patra, Ex-principal & Member, IQAC *Subash Chandra Patra* 31.8.19
4. Smt. R.R. Pati, Ex-principal & Member, IQAC *Rashmi rekha Pati*
5. Dr. Ramanath Dwibedi, OIC, UGC Affairs & Member, IQAC *Ramanath Dwibedi* 31.8.19
6. Dr. Debasisha Pati, Administrative Bursar & Member, IQAC *Debasisha Pati* 31.8.19
7. Sri P.C. Patra, Accounts Bursar & Member, IQAC *P.C. Patra* 31.8.19
8. Sri Prasanta Beuria, OIC, Examination & Member, IQAC *Prasanta Beuria* 01.08.19
9. Shri S.K. Shaw, Co-ordinator, SAMS & Member, IQAC *S.K. Shaw* 11.8.19
10. Dr. Jyotirmayee Pradhan, Member, IQAC *Jyotirmayee Pradhan* 01/08/19
11. Dr. Sanjibita Das, Member, IQAC *Sanjibita Das* 02-08-19

The following student representatives are inducted to the Cell for the Session 2019-20, who are required to attend the meeting. *Puja Chand.*

1. Miss Puja Chand, +3 IInd year Arts, BA18-005, Edn(Hons.)
2. Miss Banismita Tripathy, +3 IInd year Sc., BS18-005, Zoo(Hons.) *Banismita Tripathy*

Principal
31.7.19

Principal,
K.K.S. Women's College, Balasore

Memo. No. 1419

Date. 31.07.19

Copy to Co-ordinator, IQAC/SCR Guard File/ Persons concerned for information and necessary action.

Principal
31.7.19

Principal,
K.K.S. Women's College, Balasore

ANNUAL IQAC MEETING 2019-20 ,K.K.S. Women's College,Balasore

Proceedings of the Meeting

The Annual meeting of the IQAC of the College was held on 06.08.2019 at 3.00 PM with the Principal Smt. Susmita Mishra in chair. The meeting was attended by the following members.

Shri H. S. Das, Industrialist and Member, Governing Body – Member, IQAC

H.S. Das
6/8/19

Dr. Subash Ch. Patra, Ex-Principal

- Member, IQAC *SC Patra*
6.8.19

Smt. Rashmi Rekha Pati, Ex-Principal

- Member IQAC *Rashmi Rekha Pati*
6.8.19.

Dr. Subrata Debangana, Asst. Prof. of English

- Co-ordinator, IQAC *S. Debangana*
6.8.19

Dr. R. N. Dwibedi , OIC ,UGC Affairs

- Member, IQAC *R.N. Dwibedi*
6.8.19

Dr. Debashisha Pati, Administrative Officer

- Member, IQAC *D. Pati*

Shri Purna Chandra Patra, Accounts Bursar

- Member, IQAC *P. Patra*
6.8.19

Shri Sanjay Kumar Shaw, Co-ordinator, SAMS

- Member IQAC *S.K. Shaw*
6/8/19

Dr. Jyotirmayee Pradhan,

- Member, IQAC *Jyotirmayee Pradhan*
6/08/19

Dr. Sanjibita Das

- Member, IQAC *Sanjibita Das*
06.08.19

Ms Puja Chand,+3 ll yr Arts , Edn(H)

Puja Chand.

Ms Banismita Tripathy,+3 li yr Sc.,Zool.(H)

Student representatives , IQAC *Banismita Tripathy*
6/8/19

Discussion in IQAC meeting on Dt: 06.08.2019

Discussions were held on the resolutions taken in the previous meeting and a report of actions taken and their outcome was presented in the meeting. Planning to raise internal quality benchmark was also made. All the members took part in the discussions and gave suggestions. The Principal assured the members to take up the issues in this session.

Action taken according to previous resolution

1. Steps taken for Subject opening
2. With grants from Govt. an efficiently active CCC did a good job
3. Seminars held by a few Departments
4. Full time library attendant provided
5. Unspent UGC grant for IQAC returned
6. PWD & GED contacted for repair and renovation

Action not taken according to previous resolution:

Due to reasons beyond our control

1. No notification from UGC to apply for minor and major research project
2. No step taken to hold state level seminars and workshops either interdisciplinary or collaborative
3. NCC revival-no step taken
4. No response from industrial houses for learning through PPP

Action plan for the session 2019-20

1. Departmental seminars to be held for this session .
2. Steps to take for Collaborative seminars and Workshops
3. NSS and YRC to be made active
4. Steps to take for Learning through PPP
5. Parent teachers meet to be held as per CMS by OICs Proctorial.
6. Alumni meet as per CMS by IQAC
7. Induction Meet to be organised for students of +3 I year Arts/Science by SAMS
8. Roadmap for NAAC to be prepared
9. Awareness campaign for students about use of toilets and polybag free clean campus to be undertaken by IQAC.
10. Wall Magazines to be published by Departments along with the general one- to make occasion or theme specific.

Suggestion proposed by Student Representatives

1. Study Tours to be undertaken for Degree Students – Steps decided to be taken
2. Hard Copy of Syllabus – Steps decided to be taken for procurement of a hard copy of Syllabus for students
3. Seminar Library to be set up in all departments – Steps promised to be taken

Suggestions proposed by Dr.Subash Ch. Patra

1. Organizing Orientation programme on general method of teaching/ Faculty improvement Programmes/ on ICT facilitated Teaching
2. Preparation of a consolidated seminar calendar with mention of date,time, topic according to syllabus by each Department
3. Renaming of College Calendar as Student Handbook
4. Felicitation of students who bring laurels for the college especially in the AnnualFunction.
5. Organising Student Extension Programme – inviting students of other colleges to attend Deartmental Seminar/ sending students to colleges holding seminars
6. Developing a spot in the campus as a beauty spot

Dr. Subash Ch. Patra assured to further the effort to open new programmes and to help developing a portion of land as beauty spot once the spot is identified.
The meeting ended with a vote of thanks by Dr. Jyotirmayee Pradhan.


6.8.19

Principal

KKS Women's College, Balasore