Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**KUNTALA KUMARI SABAT WOMEN'S COLLEGE**
Name of the head of the Institution	**Dr Jayanti Pal, Dr. Alhadini Dhir, Smt Rashmirekha Pati**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06782295558**
Mobile no.	**9437290158**
Registered Email	**kks_wc@yahoo.co.in**
Alternate Email	**kkswc.iqac@gmail.com**
Address	**At. Manikhamb Po. Motiganj Balasore**
City/Town	**Balasore**
State/UT	**Orissa**
Pincode	**756003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mrs Susmita Mishra, Dr. Subrata Debangana**
Phone no/Alternate Phone no.	**06782295558**
Mobile no.	**9583366227**
Registered Email	**kkswc.iqac@gmail.com**
Alternate Email	**kks_wc@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kksgovwc.org/images/about/AQAR_2016-17%20SUBMITTED.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://kksgovwc.org/images/about/2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.5**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

07-Jul-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Awareness programme on legal services to victimizes of acid attack	11-Sep-2017 1	124
Conduction of departmental seminar	05-Jul-2018 1	26
Institution visit	10-Jan-2018 1	60
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure augmentation	Govt. of Odisha	2018 365	749000
Institution	Maintenance of academic facilities	Govt. of Odisha	2018 365	587000
Institution	Maintenance of Physical facilities	Govt. of Odisha	2018 365	162000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC has proposed quality enhancement measures regarding curriculum, teaching, research, governance and student progression and has monitored the implementation of the proposals. • Proposal to open new programmes was sent to the Govt. for approval. • The Institutional Development plan was approved and the college was selected as one of the 70 colleges and get a grant of Rs. 1 crore to ensure

excellence and equity.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• Initiate steps to open new programmes with letter to the Govt. initiate steps to introduce the career counselling programme. • Conduct state level Seminars (especially multidisciplinary) or Workshops in collaboration with other colleges situated in the locality. • Hold departmental seminars on a regular basis • A fulltime library attendant to be placed • Reviving NCC • return unspent UGC grant to IQAC as per guidelines. • request the GED and PWD to take up repair and renovations. • conduct Student exchange programme with the help of Industries of the area.	Departmental seminars held on a regular basis Visit of students to research organizations

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	09-Jan-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	05-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	HRMS for Employees and SAMS for Students, The Students Academic management System (SAMS) is for submission of online application for

admission into various UG courses. The
selection procedure, admission
particulars and application for award
of scholarships are done online and
database is maintained

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Taking into account the academic calendar and the prescribed syllabus of the affiliating University, the heads of the department, at the beginning of the session, along with the other faculties of their respective departments, prepare teaching plans semester wise. For effective delivery, concerned teachers use various methods like chalk and duster, group discussions, ICT etc. to impart education. The process is thoroughly documented in their lesson plans, which is verified at regular intervals by the heads of the departments first and then by the principal. This mechanism is further verified by appropriate higher authorities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, Education, English, Home Science, History, Odia, Philosophy, Pol Science, Psychology	01/06/2016
BA	Sanskrit, Sociology	01/06/2016
BSc	Botany, Chemistry, Physics, Zoology	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defence Training	11/12/2017	224
Language Lab	06/07/2017	25
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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	90
BSc	Zoology, Botany	30
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback obtained from students and parents are scrutinized by the academic bursar, the heads of the departments and the principal. Discussions are held to understand the importance of each to prioritize and on the basis of prioritization, the teaching faculties and the non-teaching staff are directed to act as far as possible. Thus, the overall development of the Institution, such as the concerns of the parents relating to their wards, quality of teaching, students' interest to participate in co-curricular and extracurricular activities, library facilities, counseling by teachers, infrastructural issues, financial issues, is assured.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, Education, English, Home Science, History, Political Science, Philosophy, Psychology, Sanskrit, Odia, Sociology,	167	720	167

BSc	Botany, Chemistry, Physics, Zoology	64	720	62

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	229	0	16	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	7	0	7	1	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Proctorial system in operation corresponds to the students mentoring system. Each teaching faculty is a mentor assigned with mentoring task of one group of student mentees. The mentors' role is to listen to the academic or other related issues of their respective mentees or identify the cause for each, prioritize and then make possible efforts to resolve facilitating them to continue with hassle free academic pursuits. The mentors also intimate the parents over telephone or in PTA meeting in case one is mislaid or needs special attention.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
229	16	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	20	16	5	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	National	Assistant Professor	Zoological Society of India

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	03	Semester	26/03/2018	19/06/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Affiliated to Fakir Mohan University, Balasore, this college abides to the regulations framed by the University. However, the college has its own mechanism for regular internal evaluation of the implementation of the said regulations. With the help of the Officers in Charge of various components of administration, the principal evaluates the performance, and if necessary, steps for improvement, or changes or reforms are taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar has been prepared in tandem with University and Higher Education Department programme schedule issued at the beginning of the year. It is adhered to strictly as far as possible, in conducting examinations and related matters. However, the calendar is subject to change of there is an exigency.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kksgovwc.org/images/about/Programme%20Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	Economics, Education, English, Home Science, History, Political Science, Philosophy, Psychology, Sanskrit, Odia, Sociology,	94	78	83
NIL	BSc	Botany, Chemistry,	42	31	73

		Physics, Zoology			

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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https://kksgovwc.org/images/about/Feedback%20form%20%20SSS.pdf

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	2	0.61
International	Physics	1	0

| International | Zoology | 1 | 1.84 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
On fractional powers of double band matrices	P. Baliarsingh, L. Nayak, P. Beuria	Proyecciones: Journal of Mathematics,	2017	Nill	KIIT, Bhubaneswar	1
On Arbitrary Powers Of Double Band Matrices	Prasanta Beuria , Pinakadhar Baliarsingh , Laxmipriya Nayak	Applied Mathematics E-Notes	2018	Nill	KIIT, Bhubaneswar	1
Evaluation of antibacterial and haemolytic activity of phytochemicals from freshwater microalgae , Euglena viridis (Ehren).	Pradhan J, Das B.K. and Sahu S	International Journal of Pharmacy and Pharmaceutical Sciences	2018	Nill	KKS Womens College	2
Strangeness freeze-out: role of system size and missing resonances	S Chatterjee, S Das, A K Dash, D Mishra, B Mohanty and S Samanta	EPJ Web of Conf	2018	Nill	Institute of Physics	1

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the | Name of | Title of journal | Year of | h-index | Number of | Institutional |

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	4	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campus cleaning Programme	NSS YRC	5	115

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NALSA (National Legal Services Authority of India)	NALSA (National Legal Services Authority of India)	Awareness Programme on NALSA (National Legal Services Authority of India)	15	167

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
749000	748999

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
[View File]()	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	-	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23815	7501725	242	50000	24057	7551725
Reference Books	8275	3351375	0	0	8275	3351375
[View File]()						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	4	0	0	2
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	4	0	0	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
587000	587000	161999	161999

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution makes maximum utilization of the physical, academic and support facilities at its disposal for the realization of its mission and vision. The physical infrastructure comprises classrooms, laboratories, library, reading room, staff common room, students' common room, administrative block, IQAC Conference Room, NSS and YRC offices, Student Placement Cell, Virtual Class Room, Language Lab – all standing on an area of 2.73 acre supposed to be maintained by Government Bodies such as R B and GED. There are a number of committees comprising teachers headed by the Principal that regularly monitor the use of these, and plan for further development. Funds from Development Fund is used for the purpose in case of emergency. The Principal assigns responsibilities to different members for the maintenance of the campus. The academic work is conducted as per departmental timetable – consisting of practical and theory classes as well as proctorial and seminar classes. The academic calendar is prepared to streamline the working days, observation days and holidays etc. The faculty members prepare lesson plans, take lesson notes and maintain progress registers which is verified by the respective heads of the Departments, the Academic Bursar and the Principal.

Academic Audit is done from time to time. Proctorial system is meant to redress personal difficulties and provide counselling to students. All sections function in complete abidance to the regulations stated by the Higher Education Department and the affiliating University. There is a Governing Body that considers all major decisions taken at the institution level and gives approval, which then are placed for the approval of the next Higher Authorities.

https://kksgovwc.org/images/about/Procedures%20&%20Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SSG SAF	10	1800
Financial Support from Other Sources			
a) National	National Means cum Merit Scholarship	7	35000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	06/07/2017	25	College
Self Defense Training	11/12/2017	224	College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	4	BA	English	MSCB University, NOU, FM University	PG, BEd
2017	3	BA	Sanskrit	Sambalpur University, Tirupati Sanskrit University, Jagannath University, Puri	PG, BEd
2017	5	BA	Odia	FM Autonomous, FM University	PG
Nill	1	BA	Philosophy	Utakal University, BBSR	PG
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
English essay	College	25
Solo Dance	College	20
Badminton	College	30
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the

	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2017	NIL	National	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are given representation in the academic and Administrative Bodies of the Institution. There are Seminar Secretaries and Assistant Seminar Secretaries nominated to act for the interest of the Departments. Student Office Bearers, assigned either through election process or through nomination, under the guidance of Officers in Charge of Various co-curricular or Extra-curricular Activities, conduct cultural, academic and athletic events. The IQAC incorporates student representatives. Their views and demands are given foremost importance in decision making process. Their representation in N.S.S and YRC is of paramount importance as they grow in person as leaders and active citizens.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Like every year, last year, also, the entire Staff were divided into groups with one as the Head and assigned duties under different portfolios, in accordance with their abilities, and given the freedom to take decisions and function independently. The Heads of the Department were given the sole responsibilities to see over the interests of their respective Departments. Decentralization and participative management continue without interference as far as possible.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	This college follows the guidelines of the affiliating University and the

Department of Higher Education notified from time to time. In order to make a fair and effective implementation of the guidelines, different strategies are adopted for different activities. Strict and fair examination and evaluation, both internal and final examinations continual evaluation of the methods adopted for teaching and learning, and modifications in the methods adopted to get better response and results encouraging students to gain the basics of research methodology by preparing submitting original dissertations for DSE paper, (this college being a UG college, there is hardly any scope for research for students).

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The college operates in co-ordination with the Higher Education Department, Directorate of Higher Education and the Affiliating University, which is facilitated through e-governance. Admission is electronically managed through SAMS. There is Scholarship portals for the management of student applications for scholarship. Staff information and salary is managed through HRMS. Administration, Examinations are to a great extent managed online. For fair financial operations there is PFMS system for use.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2017	NIL	NIL	01/01/2018	01/01/2018	0	0

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Participating Level 1 of STEM teacher training workshop on Research Based Pedagogical Tools (RBPT)	1	06/10/2017	09/10/2017	04
Participating Level 2 of STEM teacher training workshop on Research Based Pedagogical Tools (RBPT) at INSA Delhi	1	06/01/2017	08/01/2017	03
Induction Training	1	15/01/2017	28/02/2017	15
Induction Training	3	24/01/2018	07/02/2018	15

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, Medical expenses reimbursement	GIS, Medical expenses reimbursement	Financial assistance under SSG

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The records of all financial transactions are maintained manually. These documents are verified by the Accounts Bursar and his associates assigned with the responsibilities. The external audit is done annually by statutory bodies appointed by the Department of Higher Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal
Administrative	No	NIL	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Healthy academic and Institutional growth 2. Pursuing to Govt. to fill up the vacancies of both teaching and non teaching staffs.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Based on the recommendation of NAAC peer team: 1. Quality enhancement 2. Improve Library facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Conduction of departmental seminar	05/07/2018	05/07/2018	05/07/2018	26

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

NIL	05/02/2018	05/02/2018	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of LED light for proper power conservation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**3**
Scribes for examination	**Yes**	**2**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	**Nill**	**Nill**	**02/01/2017**	**00**	**NIL**	**NIL**	**Nill**

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	**05/02/2018**	**NIL**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	**06/03/2018**	**06/03/2018**	**Nil**

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation programme 2. Polythene free campus 3. Roof top rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Proctorial work As a best practice, a proctorial system, introduced first by the Higher Education Department of the Government, has been developed and followed uninterruptedly. The purpose of this system is to monitor the academic progress of students regularly and resolve their problems. 2. Clean and green campus Clean and green environment is a dire need of the time today. This college has made it a motto to ensure a clean and green campus and maintain a healthy environment inside.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://kksgovwc.org/bestp17.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

K.K.S Women's college envisions to make the girl students intellectually alive and socially responsible. As the teachers strive to create opportunities for intellectual pursuits of the girl students, the NSS units and YRC unit avail opportunities to make them aware of their social responsibilities. NSS and YRC create an ethical framework in which the students are obligated to work and cooperate with other individuals and organizations for the benefit of the community and try to bring forward fellow women and children who lag behind. In the latter, the performance of the students has been remarkable. They have shown interest and enthusiasm to learn about community service, and deliver on the ground.

Provide the weblink of the institution

https://kksgovwc.org/

8.Future Plans of Actions for Next Academic Year

We envision a holistic growth accordingly we plan for the future. Our future plan includes the followings: Besides engaging classes aiming at timely completion of syllabus. We plan to organize seminars conferences and workshops by all departments. To have seminar periods allotted in the time table and encourage students to present papers to acquaint them with the skill of presenting papers. • To introduce skill-oriented certificate courses to develop entrepreneurship skills among students. And to make them employable • To organize more and more extension activities by NSS and YRC to develop the sense of community service in the students • To introduce computer science as core course • To strengthen and activate career counselling cell public placement cell • To observe important days to spread awareness information and knowledge • To encourage the teaching and non-teaching staffs to go for training programme for enrichment in their respective fields • To encourage all members of staff to go for training programme to learn computer operation skills • To promote the faculty for research work • To help faculties to get supervisorship • To motivate the faculties for minor and major research project and provide all support • To upgrade laboratories to be worthy of place of research of all kinds • To develop facilities for indoor games and gymnasium • To ensure clean and green environment as well as plan for more class rooms for differently abled friendly • To start library automation and finish in time to install incinerator and vending machine to plan proper waste disposal and vermicompost pit. • To strengthen e-Governance/e-payment for students • To ensure maintenance of building and electricity