The Annual Quality Assurance Report (AQAR) of the IQAC ORCOGN12523-K.K.S. WOMEN'S COLLEGE, BALASORE

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

Part – A

I. Details of the Institution

.1 Name of the Institution	K.K.S. WOMEN'S COLLEGE
.2 Address Line 1	MANIKHAMB
Address Line 2	MOTIGANJ
City/Town	BALASORE
State	ODISHA
Pin Code	756003
Institution e-mail address	kks_wc@yahoo.co.in
Contact Nos.	06782 262275
Name of the Head of the Instit	ution: DR. JAYANTI PAL
	PRINCIPAL

Mobile: 9437138394

Name of the IQAC Co-ordinator: SUNANDA MISHRA

Mobile: 9778499731

IQAC e-mail address: kkswc.iqac @gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) ORCOGN12523

1.4 Website address: http/www.kksgovwc.org

Web-link of the AQAR: http/www.kksgovwc.org/AQAR

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2006	5
2	2 nd Cycle	LOI accepted by NAAC			On 26.05.14
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC: DD/MM/YYYY **07.07.2006**

1.7 AQAR for the year (for example 2010-11)

2013-2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR not submitted to NAAC in 2010-11
- ii. AQAR not submitted to NAAC in 2011-12
- iii. AQAR not submitted to NAAC in 2012-13
- iv. AQAR submitted to NAAC in 2013-14 on 21-10-2014

1.9 Institutional Status							
University	State	Central	Deemed Private				
Affiliated College	Yes 🔽	No [
Constituent College	Yes] No [Z				
Autonomous college of UGC Yes No							
Regulatory Agency approved Insti	tution	Yes	No 🔽				
(eg. AICTE, BCI, MCI, PCI, NCI)							
Type of Institution Co-education	on 🗌	Men	Women 🔽				
Urban ✓ Rural ☐ Tribal ☐ Financial Status Grant-in-aid ☐ UGC 2(f) ✓ UGC 12B ✓ Grant-in-aid + Self Financing ☐ Totally Self-financing ☐							
1.10 Type of Faculty/Programme Arts Science	✓ Cor	mmerce	Law PEI (Phys Edu)			
TEI (Edu) Engineering	g He	alth Science	Management				
Others (Specify)		F.	AKIR MOHAN UNIVERSIT	, , , , , , , , , , , , , , , , , , ,			
1.11 Name of the Affiliating Univers	ity (for the C		YASA VIHAR, BLS, ODISHA				
1.12 Special status conferred by Cent	ral/ State Go	vernment NI	L				
Autonomy by State		NO					
University with Potential for Exc	ellence	NO	UGC-CPE	No			
DST Star Scheme		NO	UGC-CE	NO			
UGC-Special Assistance Program	nme	NO	DST-FIST	NO			
UGC-Innovative PG programme	S	NO	Any other (Specify)	NO			

UG	GC-COP Programmes	NO
2. IQ	_ AC Composition and Activitie	
2.1	No. of Teachers	6
2.2	No. of Administrative/Technical staff	2
2.3	No. of students	4
2.4	No. of Management representatives	1
2.5	No. of Alumni	2
2. 6	No. of any other stakeholder and communication	ty representatives 2
2.7	No. of Employers/ Industrialist	1
2.8	No. of other External Expert	2
2.9	Total No.	20
2.10	No. of IQAC meetings held : 2 (Date	ed 30.11.2012 and 07.08.2013)
2.11	No. of meetings with various stakeholders:	8
	Faculty 2 Non-Teaching Staff 1	Students 1 Alumni 2 Others 2
2.12	Has IQAC received any funding from UG	C during the year? Yes No No
	If yes, mention the amount 3.00.000	0.00
2.13	Seminars and Conferences (only quality re	lated)
	(i) No. of Seminars/Conferences/ Worksho	ops/Symposia organized by the IQAC
	Total Nos. Nil International Nil	National Nil State Nil Institution Level Nil
	(ii) Themes	
in		by IQAC –Monitoring quality parameter, optimising, ning and evaluation process, maintenance of quality innovative practices, maintenance and functioning of

support structure, dissemination of information, documentation of various programmes, preparation of AQAR to submit to NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements		
Faculty members encouraged to do more	3members of staff got MRP approved and		
research projects and apply for more grants	others doing research in their fields under		
.Quality of students to be improved by regular	U.U. and F.M.U. Performance of the		
monthly tests and by giving access to Reading	students improved by monthly tests &		
room from morning to evening, Conducting	access to library, Tutorial classes, conduct of		
tutorial classes, Organizing seminars	different competitions, seminars and		
Symposiums, different competitions,	symposiums organised for students,		
infrastructure development. Various	community development activities organised		
competitions to be organised for students,	to develop the personality of students		
activities for community development to be	through NSS, NCC, REDCROSS.		
organised			

^{*} Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No								
Management NO Syndicate NO	Any other body NO							
Provide the details of the action taken								
Meetings organized with the members of IQAC, Senior Teachers and alumni members, students and industrialists.								

Part - B

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	Nil	Nil
PG	NA	NA		Nil
UG	1	1	Nil	NIL
PG Diploma	NA	NA	Nil	Nil
Advanced Diploma	NA	NA	Nil	Nil
Diploma	NA	NA	Nil	Nil
Certificate	NA	NA	Nil	Nil
Others	NA	NA	Nil	Nil
Total	1	1		2
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	Nil	NIL	NIL

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2

1.3 Feedback from stakeholders*	YES	Alumni	YES	Parents	YES	Employers	YES	Students	YES
(On all aspects)		'		'		'		l	

Mode of feedback : MANUAL

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

SCIENCE Departments—PHY, CHEM, BOT, ZOO, BT

^{*}Please provide an analysis of the feedback in the Annexure

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

2.2	No. of permanent faculty with Ph.D.	
4.4	110. Of permanent faculty with 1 ii.D.	

Total	Asst. Professors	Associate Professors	Professors	Others
30	18	12	NIL	11

2.3 No of Faculty Positions
Recruited(R) and Vacant (V)
during the year

As	sst.	Associate		Profe	essors	Otl	ners	To	tal
Professors		Profe	ssors						
R	V	R	V	R	V	R	V	R	V
NIL	5	NIL	NIL	NA				NIL	5

- 2.4 No. of Guest and Visiting faculty and Temporary faculty:
- 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	
Attended	1	1	8	
Presented papers	1	1	4	
Resource Persons	1		2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Regular Remedial Classes, Regular tests, Competitions organized, Seminar papers prepared, Computer courses

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division

	appeared	Distinction %	I %	II %	III %	Pass %
ARTS	149	41	34	44	6	83.22

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: IQAC motivates teachers to conduct seminars for students, to prepare projects, to prepare question banks, to hold unit tests, monthly tests and to undertake research works, to attend workshops, conferences and seminars.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	4
UGC - Faculty Improvement Programme	NA
HRD programmes	NA
Orientation programmes	NIL
Faculty exchange programme	NA
Staff training conducted by the university	NA
Staff training conducted by other institutions	NA
Summer / Winter schools, Workshops, etc.	No
Others	No

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	11	NIL	NIL
Technical Staff	6	2	NIL	1

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC sensitizes teachers to guide students to prepare their Projects, Grants of UGC for Research Projects promote Research

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	3	3	
Outlay in Rs. Lakhs		6,65000	6,65000	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	6	6
Non-Peer Review Journals	Nil	Nil	8
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact fa	actor of publications:			
Range	Average 🔽	h-index	Nos. in SCOPUS	

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Natura of the Project	Duration	Name of the	Total grant	Received
Nature of the Project	Year	funding Agency	sanctioned	
Major projects	Nil			Nil
Minor Projects	2	UGC	6,60000	450000
Interdisciplinary Projects	Nil	Nil	NIL	NIL
Industry sponsored	Nil	Nil	NIL	Nil
Projects sponsored by the University/ College	Nil	NIL	NIL	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	2	UGC	6,60000	Nil

Total	2		UGC	6,60000	N
3.7 No. of books published	i) With ISBN No.	4	Chapters in	Edited Book	4

	i	ii) With	out ISI	BN No.								
3.8 No. of University Dep	artm	ents rec	eiving	funds fr	om N	A						
	UC	GC-SAP	-NA	C	AS	NA		DST-I	FIST			
	DP	PΕ						DBT S	Schem	ie/funds		
3.9 For colleges		tonomy SPIRE	Nil] (C	E [Nil Nil		DBT S		cheme specify)	Nil Nil	
3.10 Revenue generated th	ırouş	gh consi	ıltancy	/	NIL							
3.11 No. of conferences	orga	nized by	the I	nstitution								
		Leve	1	Intern	ational	Na	tional	State	Ur	niversity	Colleg	ge
		Numb										
		Spons	_	N	IL	1	NIL	4		NIL	NIL	
3.12 No. of faculty served experts, chairpersons or re		ce perso	ons	1								as
3.13 No. of collaboration		Internat	ional-l	NIL N	ational-	N	IL .	Any o	other	NIL		
3.14 No. of linkages create	ed di	uring th	is year		Nil							
3.15 Total budget for research	arch	for curr	ent ye	ar in lakl	ns :							
From funding agency	6,	60,000.0	00	From N	1anagen	nent	of Uni	versity	/Colle	ege	Nil	
Total	6.6	50,000.0	nn							_		
	0,0	00,000.0	,0									
3.16 No. of patents receiv	od tl	hia waar		Type of	Patent				Nu	mber		
5.10 No. of patents fecely	eu u	ilis year		Na	itional		Appli Grant			Nil Nil		
			Inter	national		Appli	ied		Nil			
Applied							Nil Nil					
Commercialised Figure 17th Granted Nil												
3.17 No. of research award	ds/ r	ecogniti	ons 1	received	by facul	lty a	nd rese	earch fe	ellows	of the i	nstitute ir	the year
		Total		national	Nation		State	Unive		Dist	College	
		Nil	1	NIL	NIL		NIL	Nl	L	NIL	NIL	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty	from the Institution	N	Nil	
3.20 No. of Research scholars receiving	ng the Fellowships (Newly enro	lled + existing ones	s)
JRF Nil SRF	Nil Project F	Fellows N	Any other	Nil
3.21 No. of students Participated in N	SS events:			
	University level [Nil	State level	Nil
	National level	Nil	International level	Nil
3.22 No. of students participated in N	ICC events:			
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.23 No. of Awards won in NSS:	_			
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.24 No. of Awards won in NCC:				
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.25 No. of Extension activities organ	ized			
University forum Nil	College forum	Nil		
NCC 5	NSS	10	Any other	5
3.26 Major Activities during the year	in the sphere of exte	ension activi	ties and Institution	al Social responsibility
Organization of NSS C distributing blankets amo		•		ylin - Super Cyclone
distributing brankets affic	nig uie nomeiess su	mering old	pcopie	

Organization of Red Cross Camps for the poor and needy Children of Orphanage

2.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.68acres	NIL	Govt.	2.68acres
Class rooms	15	NIL	Govt.	15
Laboratories	7	Nil	UGC,GOVT.	7
Seminar Halls	NIL	1	Govt.	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	1—SPECTRO PHOTOMETER	STATE GOVT.	145000
Value of the equipment purchased during the year (Rs. in Lakhs)	21,37000	10,80000	State govt.	32,17000
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

Administrative Dept . is fully computerized and software installed in Library .

4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	32147	2180000	230	52250	32377	2232250	
Reference Books	968	31000	72	26773	1040	57773	
`e-Books	NIL	NIL	NIL	NIL			
Journals	21	7000	nil	Nil	21	7000	
e-Journals	NIL	NIL	NIL	NIL			
Digital Database	NIL	NIL	NIL	NIL			
CD & Video	NIL	NIL	NIL	NIL			

Others (specify)	NIL	NIL	NIL	NIL	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	10	1	8	8	NIL	5	LIB SAMS	
Added	NIL	NIL	NIL	NIL	NIL		NIL	
Total	10	1	8	8	NIL	5	2	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

IT Department opened for students, no training for teachers and students

4.6 Amount spent on maintenance in lakhs:

i) ICT NIL

ii) Campus Infrastructure and facilities 4,02,50,000.00

iii) Equipments 32,17,000.00

iv) Others NIL

Total: 4,34,67,000.00

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Round the year reach—out programmes involving students to enhance their awareness about the student—support services available.

5.2 Efforts made by the institution for tracking the progression

All efforts are made using database.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1160	nil	nil	Nil

(b) No. of students outside the state



(c) No. of international students

	No	%		No	%
Men			Women	1160	100

	Last Year							T	his Yea	ar	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
394	59	16	NA	NIL	469	450	59	19	NA	1	478

Demand ratio 100 Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

Information not available

5.5 No. of students qualified in these examinations—Specific information not available

NET NIL SET/SLET NIL GATE NIL CAT NIL

IAS/IPS etc NIL State PSC NIL UPSC NIL Others ADHOC LECT.

5.6 Details of student counselling and career guidance

Seminars conducted on different Career Opportunities from time to time for the awareness and counselling of the students

No. of students benefitted---No special information available

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization progra	mmes

Campaign against female foetus killing , programme on girl child abuse held , awareness on equal treatment to both male and female child created in NSS camps

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5 (ノハ	tud	len	ts A	4 c1	1 V	'1†	165

. J Stude	iits Activities								
5.9.1	No. of students participated in Sports, Games and other events								
	State/ University level	1	National level	Nil	International level	Nil			
	No. of students participa	ted in cu	ltural events						
	State/ University level	- Nil	National level	Nil	International level	- Nil			
5.9.2	No. of medals /awards w	on by stu	udents in Sports, C	Games and	d other events				
Sports	: State/ University level	Nil	National level	Nil	International level	Nil			
Cultural	: State/ University level	Nil	National level	Nil	International level	Nil			

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	05	1611rupees
Financial support from government	138	4,19,131
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiative	s				
Fairs : State/ University level	Nil	National level	Nil	International level	Nil
Exhibition: State/ University level	Nil	National level	Nil	International level	Nil
			9		

- 5.12 No. of social initiatives undertaken by the students
- 5.13 Major grievances of students (if any) redressed: None reported

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Empowerment of women and their intellectual development to make them socially & morally responsible, economically independent, politically powerful to become leaders & entrepreneures to reconstruct the society effectively-

6.2.2 Does the Institution has a management Information System

No

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development --- Done by govt.

Teachers as members of Board of Studies put forth their suggestions for reforms

6.3.2 Teaching and Learning

forth their suggestions for reforms

Planned teaching, Use of ICT, Improvisation through students feedback, Use of Question bank with model answers, group discussions and peer learning etc.

6.3.3 Examination and Evaluation

Pre-University Exams conducted in strict adherence to the format presented by the affiliating University, Comprehensive Evaluation undertaken to assess the level of knowledge acquisition

6.3.4 Research and Development

Submission of minor research projects, attending Refresher courses, Orientation programmes. registering for Ph.D

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchase of new publications, subscription to journals, steps for digitisation, up-gradation of existing ICT facilities, proposals sent for renovation and expansion of the existing physical infrastructure, proposals for up-gradation of equipment made

6.3.6 Human Resource Management

The College is linked to HRMS,GOVT.of ODISHA, Monitoring the academic and/ or administrative performance of staff, reporting it through PAR (Performance Appraisal Report) to govt.

6.3.7 Faculty and Staff recruitment		Faculty ir	Faculty and Staff recruited by the Govt. of Odisha, Guest Faculty invited on honorarium, support staff hired through outsourcing agencies.			
		_				
6.3.8 Industry Interaction / Collaboration			Efforts are made in this direction but have not materialised yet.			
6.3.9 Admission of Studen	ts		Students admitted through e- ADMISSION spearheaded			
0.0.19		by the De	ept. of Higher	Education		
		Teachi	ina	Welfare Fund		
6.4 Welfare schemes for		Non Teach	_	Welfare Fund Welfare Fund		
		Studer	•	SSG, SAF		
L		Studen	11.5	55G, 5AI		
6.5 Total corpus fund gene	erated- NIL					
6.6 Whether annual financi	al audit has been	done Yes 🗸] No			
0.0 Whether aimual illianci	iai audit iias been (done i es 🗠	100			
6.7 Whether Academic and	l Administrative A	Audit (AAA) has	been done?			
				ternal		
6.7 Whether Academic and Audit Type	Exter	rnal	Int	zernal Authority		
	Exter Yes/No			ernal Authority		
Audit Type Academic	Exter Yes/No NO	rnal	Int			
Audit Type	Exter Yes/No	rnal	Int			
Audit Type Academic Administrative	Yes/No NO NO	rnal Agency	Int Yes/No	Authority		
Audit Type Academic	Yes/No NO NO	rnal Agency	Int Yes/No	Authority		
Audit Type Academic Administrative 6.8 Does the University/ Au	Yes/No NO NO	Agency e declare results	Int Yes/No	Authority		
Audit Type Academic Administrative 6.8 Does the University/ Au	Yes/No NO NO tonomous College	Agency e declare results	Int Yes/No within 30 day	Authority		
Audit Type Academic Administrative 6.8 Does the University/ Au Fo	Yes/No NO NO tonomous College	Agency e declare results s Yes	Int Yes/No within 30 day	Authority		
Audit Type Academic Administrative 6.8 Does the University/ Au Fo	Exter Yes/No NO NO Tonomous College or UG Programmes or PG Programmes	Agency e declare results s Yes Yes	Int Yes/No within 30 day ✓ No No	Authority s?	?	
Audit Type Academic Administrative 6.8 Does the University/ Au Fo	Exter Yes/No NO NO Tonomous College or UG Programmes or PG Programmes by the University/ A	Agency e declare results s Yes s Yes Autonomous Co	Int Yes/No within 30 day No No No	Authority s? inination Reforms?		
Audit Type Academic Administrative 6.8 Does the University/ Au Fo	Exter Yes/No NO NO Tonomous College or UG Programmes or PG Programmes by the University/ A	Agency e declare results s Yes s Yes Autonomous Co	Int Yes/No within 30 day No No No	Authority s?		
Audit Type Academic Administrative 6.8 Does the University/ Au Fo	Exter Yes/No NO NO Tonomous College or UG Programmes or PG Programmes by the University/ A Special	e declare results s Yes S Yes Autonomous Col	Int Yes/No within 30 day ✓ No No No llege for Exan nplemented t	Authority s? inination Reforms? o ensure fair exar	mination	
Audit Type Academic Administrative 6.8 Does the University/ Au Fo Fo 6.9 What efforts are made by	Exter Yes/No NO NO Tonomous College or UG Programmes or PG Programmes by the University/ A Special by the University	Agency e declare results s Yes S Yes Autonomous Col Squad system in	Int Yes/No within 30 day ✓ No No No llege for Exan nplemented t	Authority s? inination Reforms? o ensure fair exar	mination	

6.12 Activities and support from the Parent – Teacher Association

No formal parent teacher meetings held but regular visit of parents to teachers to get information about their wards .Results of tests sent to parents by proctors regularly.

6.13 Development programmes for support staff

GOVT .Training Programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

PLANTATION OF DIFFERENT HERBAL MEDICINAL PLANTS NSS VOLUNTEERS PLANT TREES IN THE CAMPUS AND TAKE POST CARE OF PLANTS

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Creation of a garden for beautification, maintenance of cleanliness through proctorial classes, regular NSS, REDCROSS camps for eradication OF AIDS and other Social

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC implements ICT, monitors the Self Ventured Institute of Computer Science in the college campus to impart knowledge on net operation to enable students and teachers for qualitative lessons. Feedbacks received by implementing regular monthly tests, helps organize Science Exhibition in low cost, to conduct Seminars on Career &counselling, renders service to society by NSS, REDCROSS, Functioning of Depts. of English& Sociology.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Creation of sense of Civic responsibility, Reinforcement of moral values in Youth

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Students are involved in plantation programmes and in cleanliness programmes in proctorial classes and in NSS camps.

7.5	Whether environmental audit was conducted?	Yes	No	L

7.6 Any other relevant information the institution wishes to add. (for example SWO)

8. Plans of institution for next year

Suranda Mishra

Creation of Yoga Centre, Computerized Library, Post Office, Bank, Language Lab, Medicinal Garden, Health Centre and Dept. of Commerce

Name: SUNANDA MISHRA Name: DR. JAYANTI PAL

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Govt. of Odisha

Higher Education Department shall be followed by all Govt. /Non-Govt. (Aided/Block Grant)/Autonomous colleges of the state)

Subject	Time Line
Reopening of College after	17.06.2013
Summer Vacation of 2012-13	
	27.05.2013 to 22.07.2013
	01.06.2013 to 22.07.2013
	20.06.2013
	-do-
	-do-
	-do-
	22.07.2013
+2 1st Year	
+3 1° Year	-do- To be notified by respective Colleges/Dept.
P.G. 1 st Year	Election to students' Union & other societies will be
	Election to students Union & other societies will be
Election	held on one day for all colleges & universities in
0	single date to be fixed by the Govt.
19: 11:11:1	
Puja Vacation	10.10.2013 to 19.10.2013
*	
Test / Semester End	
+2 2 nd Year	2 nd week of December 2013
	-do-
+3 2 nd Year	-do-
+3 3rd Year	-do-
P.G. 1st Vear	-do-
	-do-
V Mas holiday	25 th December 2013
	06.01.2014 to 21.01.2014
Annual Sports / Cultural Week	As notified by CHSE (O) / Concern University /
Filling up of forms for CHSE	As notified by Crist (0) / Concern only of sity /
	As notified by CHSE (O) / Concern University /
	Autonomous colleges
Annual College Examination	3 rd week of April, 2014 onwards
for +2 1st Year	
Publication of Result	
AHS Exam-2014	Before 10 th June, 2014
+3 1 st / +3 2 nd / +3 3 rd Degree	
University Exam	Within 45 to 60 days from the date of last Theory
	Examination.
Total No. of Holidays	72 days, excluding Sundays.
	Mayinyum 2 daya
rotal No. of Reserve Holidays	Maximum 2 days.
Total No. of Teaching days	Minimum 180 days
Summer Vacation	9 th May to 18 th June, 2014.
	Reopening of College after Summer Vacation of 2012-13 Admission +2 1st Year +3 1st year Commencement of Classes +2 2nd Year +3 2nd Year +3 3rd Year P.G. 2nd Year +3 1st Year P.G. 1st Year P.G. 1st Year College Students Union Election Test / Semester End Examination +2 2nd Year +3 1st Year +3 1st Year +3 2nd Year +3 2nd Year +3 2nd Year P.G. 1st Year P.G. 2nd Year X-Mas holiday Annual Sports / Cultural Week Filling up of forms for CHSE (O) / University Exam Commencement of CHSE (O) / University Exam Annual College Examination for +2 1st Year Publication of Result AHS Exam-2014 +3 1st / +3 2nd / +3 3nd Degree University Exam PG 1st Year / PG 2nd Year

B.-The above time line may be modified by the Government as and when required)

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