

20 - 2021



OFFICE OF THE PRINCIPAL  
**K. K. S. WOMEN'S COLLEGE, BALASORE**

P.O.-Motiganj, Dist.-BALASORE-756003  
 Ph. No. /FAX No.06782-262275, e mail id: kks\_wc@yahoo.co.in  
 Website: kksgovwc.org

## NOTICE

No. 12

Date: 05 January 2021

A joint meeting of the IQAC and NAAC Steering Committee will be held on 06.01.2021 at 11:30 A.M. in the Conference Room for deliberations on anticipatory preparedness towards the 3<sup>rd</sup> Cycle Assessment & Accreditation of the college by the NAAC and the Celebration of Diamond Jubilee of the college (1960-2020). All the members are requested to attend the meeting.

## IQAC

Shri H. S. Das, Industrialist and Member, Governing Body	- Member	<i>H.S. Das</i>
Dr. Subash Ch. Patra, Ex-Principal	- Member	<i>S.C. Patra 6.1.2021</i>
Smt. Rashmi Rekha Pati, Ex-Principal	- Member	<i>Rashmi rekha Pati 6/1/21</i>
Dr. Subrata Debangana, Asst. Prof. of English	- Co-ordinator	<i>Subrata Debangana 6.1.21</i>
Dr. R.G. Kuila, Asst., Prof. of Odia	- Member	<i>Rachhachinda Kuila 6.1.20</i>
Dr. Prasanta Beuria, Asst. Prof. of Mathematics	- Member	<i>Prasanta Beuria 6.1.21</i>
Dr. P.K. Jena, Asst. Prof. of Economics	- Member	<i>Pradip Jena 6.1.21</i>
Dr. R. N. Dwivedi, Asst. Prof. of Education	- Member	<i>R.N. Dwivedi 6.1.21</i>
Dr. Sabita Das, Asst. Prof. of Physics	- Member	<i>Sabita Das 6/1/21</i>
Dr. J. Pradhan, Asst. Prof. of Zoology	- Member	<i>Jyotirmayee Pradhan 6/1/21</i>
Ms Puja Chand, +3 II yr Arts, Edn(H)	Student representative, IQAC	
Ms Banismita Tripathy, +3 II yr Sc., Zool.(H)	Student representative, IQAC	

## NAAC Steering Committee

Dr. Debashisha Pati, Administrative Officer	- Co-ordinator	<i>Deb 6.1.21</i>
Shri Purna Chandra Patra, Accounts Bursar	- Member	<i>P. Chandra Patra 6.01.21</i>
Shri Sanjay Kumar Shaw, Co-ordinator, SAMS	- Member	<i>Sanjay Kumar Shaw 6/1/21</i>
Dr. Jhansi Jena, Asst. Prof. of Education	- Member	<i>Jhansi Jena 6.1.21</i>
Dr. Sanjibita Das, Asst. Prof. of Chemistry	- Member	<i>Sanjibita Das 06.01.2021</i>
Ms. N. Noor, Asst. Prof. of Botany	- Member	<i>N. Noor 06.01.2021</i>
Dr. N. K. Sethi, Asst. Prof. of English	- Member	<i>N.K. Sethi 6.1.21</i>

*Deb*  
5.1.21  
PRINCIPAL

KKS Women's College, Balasore

Memo No. 13Date: 05-01-2021

Copy to Staff Common Room Guard File/ Students Notice Board / External members for information of all concerned.

*Deb*  
5.1.21  
PRINCIPAL

KKS Women's College, Balasore

**Principal**  
**K.K.S. Women's College**  
**Balasore**

## AGENDA

1. Welcome Address by the Principal
2. Matters to be taken up for discussion in today's meeting
  - i) Matters pending implementation
  - ii) proposals for approval - diamond jubilee celebration of the college
3. Deliberations on anticipatory preparedness towards the 3<sup>rd</sup> cycle Assessment & Accreditation by NAAC
4. Vote of Thanks by Dr. R.G KUILA

*R. Selunge*  
6.1.21

*Aishu*  
6.1.21  
Principal  
K.K.S. H. College  
Bansore

# **JOINT IQAC & NAAC STEERING COMMITTEE MEETING, 2020-21**

## **K.K.S. Women's College, Balasore**

**06.01.2021**

A joint meeting of the IQAC and the NAAC Steering Committee was held on 06.01.2021 at 11.30 P.M.in the Conference Room with the Principal, Smt. Susmita Mishra, in chair to raise a few urgent issues.

### **Proceedings of the Meeting**

The members, at the beginning, were briefed about the resolutions adopted in the previous Annual meeting of IQAC some of which were implemented and some are yet to be implemented.

Implemented :

1. NSS and YRC made active.
2. Parent teachers meet held as per CMS by OICs, Proctorial.
3. Alumni meet held as per CMS by IQAC

Matters proposed by students pending implementation urgently :

1. Study Tours to be undertaken for Degree Students  
Resolved to be kept in suspension until the normal situation returns
2. Obtaining Hard Copy of Syllabus  
Resolved that – Steps will be taken for procurement of hard copies of Syllabus for students by writing to the Controller of Examination, F.M. University, Balasore
3. Seminar Library to be set up in all departments  
Resolved that Steps will be taken with the following measures
  - i. Books not rare ones from library to be shifted to the seminar library
  - ii. Syllabus oriented books to be issued
  - iii. Stock verification by the department should be conducted at regular intervals
  - iv. An internal committee to be formed to decide measures for check & balance
  - v. Other existing rules stipulated for library maintenance to be followed

**Fresh Matters Taken up for Discussion in the meeting on  
06.01.2021  
CELEBRATIONS OF DIAMOND JUBILEE**

**Proposals Placed and approved**

K.K.S.Women's College, Balasore has reached another milestone by completing sixty years, (from 1960 to 2020). To mark the occasion the proposals as under are approved .

- i) The commemoration to start in February 2021 and continue till July 2021
- ii) Curtain Raiser-on the birth anniversary of Kuntala Kumari Sabat on 8 February 2021- inauguration of a portrait of the icon donated by Dr. S.C. Patra in the Golden Jubilee Hall
- iii) Inaugural Meeting on first week of April 2021
- iv) Poem by Kuntala Kumari Sabat to be formalised as the college anthem as a part of the commemoration
- v) A Statue of the icon to be set up in front of the Golden Jubilee Hall facing the main gate
- vi) Fund to be raised from the public and the new and old Staff Members and Govt. help to be sought for the purpose
- vii) A Souvenir to be published
- viii) Valedictory meeting – the new building under construction with OHEPEE Fund to be named to mark the milestone reached and the Souvenir to be launched
- ix) Government permission to be obtained to withdraw requisite amount from the old P.L. for the purpose
- x) Alumni Association to be invited to lend support
- xi) The proposals approved to be adopted as resolutions by the Staff Council and the entire staff to be made a part of the decisions
- xii) Dr. Subash Patra to advise through the process

**DELIBERATIONS ON ANTICIPATORY PREPAREDNESS  
TOWARDS THE THIRD CYCLE OF ASSESSMENT AND  
ACCREDITATION**

**PROPOSALS PLACED AND APPROVED**

- i) National Webinars o be conducted by all Departments as many as possible through the year
- ii) Submission of AQAR to be expedited

The meeting ended with a vote of thanks by Dr.R.G.Kuila.

The meeting was attended by the following members.

**IQAC :**

Shri H. S. Das, Industrialist and Member, Governing Body	- Member	<i>H.S. Das</i>
Dr. Subash Ch. Patra, Ex-Principal	- Member	<i>S.C. Patra</i> 6.1.2021
Smt. Rashmi Rekha Pati, Ex-Principal	- Member	<i>Rashmi Rekha Pati</i> 6.1.21
Dr. Subrata Debangana, Asst. Prof. of English	- Co-ordinator	<i>S. Debangana</i> 6.1.21
Dr. R.G. Kula, Asst., Prof. of Odia	- Member	<i>R.G. Kula</i> 6.1.21
Dr. Prasanta Beuria, Asst. Prof. of Mathematics	- Member	<i>P. Beuria</i> 6.1.21
Dr. P.K. Jena, Asst. Prof. of Economics	- Member	<i>P.K. Jena</i> 6.1.21
Dr. R. N. Dwibedi, Ast. Prof. of Education	- Member	<i>R.N. Dwibedi</i> 6.1.21
Dr. Sabita Das, Asst. Prof. of Physics	- Member	<i>S. Das</i> 6.1.21
Dr. J. Pradhan, Asst. Prof. of Zoology	- Member	<i>J. Pradhan</i> 6.1.21
Ms Puja Chand,+3 ll yr Arts, Edn(H)	Student representative, IQAC	<i>P. Chand</i> Abs
Ms Banismita Tripathy,+3 ll yr Sc.,Zool.(H)	Student representative, IQAC	<i>B. Tripathy</i> Abs

**NAAC Steering Committee**

Dr. Debashisha Pati, Administrative Officer	- Co-ordinator	<i>D. Pati</i> 6.1.21.
Shri Purna Chandra Patra, Accounts Bursar	- Member	<i>P. Patra</i> 6.1.21
Shri Sanjay Kumar Shaw, Co-ordinator, SAMS	- Member	<i>S. Shaw</i> 6.1.21
Dr. Jhansi Jena, Asst. Prof. of Education	- Member	<i>J. Jena</i> 6.1.21
Dr. Sanjibita Das, Asst. Prof. of Chemistry	- Member	<i>S. Das</i> 6.1.21
Ms. N. Noor, Asst. Prof. of Botany	- Member	<i>N. Noor</i> 6.1.2021
Dr. N. K. Sethi, Asst. Prof. of English	- Member	<i>N.K. Sethi</i> 6.1.2021

The meeting ended with a vote of thanks by Dr. R.G.Kula.

*[Signature]*  
6.1.21  
Principal  
K.K.S.K. Sengupta College  
Balasore