

**KUNTALA KUMARI SABAT WOMEN'S COLLEGE
BALASORE, ODISHA – 756001**



SELF-STUDY REPORT 2014-2015

**Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

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Section-A

PREFACE

Kuntala Kumari Sabat Women's College, Balasore is a seat of higher education for women in the northern region of Odisha. On its inception on 1st July 1960, it was christened as Women's College, Balasore and started functioning under a private management. It began with Pre-University courses in Humanities alone, and in course of time grew to be a full-fledged Degree College with Honours teaching facilities. The State Government took over the management of the college on 1st October 1965. The college was rechristened with its present name on 24.07.1976. It was affiliated to the Utkal University, Bhubaneswar at the time of its beginning and since July 1999 it has been affiliated to the Fakir Mohan University, Balasore. The college which started with 64 students has grown over the years and has at present a sanctioned student strength of 631 in Degree classes. Honours teaching in Economics, History, Political Science and Odia were introduced in 1974 and in Home Science, Psychology, Education, Philosophy and Sanskrit in 1982. Honours teaching in English and Sociology opened in 2011. In 2013 Degree Courses in Science were introduced with Honours teaching facilities in Physics, Chemistry, Botany and Zoology. The college now aspires to open multi-course programmes for its students and efforts are on in this regard. Proposals have already been sent to introduce P.G. courses in Sanskrit, Education, Home Science and Psychology - subjects which are expected to open better career options.

Admission to different programmes is done as per the policy stated by the Government of Odisha. The College pursues a model curriculum designed by the University following the guidelines of UGC so as to keep pace with the growing standards of other recognized Universities of the country. The college takes special care for capacity building. It organizes remedial classes and maintains question bank with model answers for the disadvantaged learners. The above average students are encouraged to participate in inter-college and intra-college debate, elocution, quiz and essay-writing competitions as a means to personality development, and are made to do home assignments, project work, attend seminars to enhance standards. As a result, the students have been performing well in the university examinations and quite a few have secured ranks in the Final Degree examinations in the past few years. The faculty members who are selected through the state public service commission as per the UGC guidelines make it their mission to update their knowledge by effective use of libraries, participation in workshops, seminars, orientation programme and refresher course and by undertaking Minor Research Projects and other research work. They provide effective guidance to students and work towards fulfilling the cherished goals of the college.

The college has a well coordinated monitoring mechanism for an efficient and effective management of its affairs. In addition to the Governing Body, there are ten different committees like Admission Committee, Examination Committee, Residential Committee, Purchase Committee, Infrastructural Development Committee, Research Committee, Library Committee, Discipline Committee, and Grievance - cum- Sexual Harassment Redressal Cell, Anti-ragging Cell etc. headed by the principal and with the senior faculty as the members to facilitate the management of the college.

The college has provision for giving financial aid to poor and meritorious students in the form of scholarship like students' aid funds, assistance from the SSG, the Red Cross,

Scholarships offered by the Samaj, the Indian Petroleum, Jindal and Posco as well as other sponsored scholarships. There are scholarships for students of the minority community and children of bidi labourers.

The Youth Red Cross, the NSS and the NCC units of the college have been vibrant all these years and have played significant roles in furthering community sense and community service and thus have tried to foster moral and ethical values in the volunteers. Activities like community development, health and hygiene awareness programmes, medical camps, blood donation camps, AIDs awareness and environment awareness programmes, rescue and relief operations have been carried out by those wings. The NSS wing in particular has adopted a nearby village named Bahunagar for different programmes of social service for the under privileged villagers. The NCC cadets of the college participate in Independence Day parade, Republic Day parade, NCC Day parade, attend camps, take part in various training programmes and win prizes and certificates of merits as well as pass certificate examinations with an aim to make career in the field.

For the all round development of students the college provides various recreational facilities like indoor and outdoor games, cultural programmes. Competitions are conducted by different societies like the Students' Union, Dramatic Society, Athletic Society, Science Society etc. to explore the latent potentialities of the students.

The college which started functioning in a campus with three classrooms has now reached its present status of a campus with three lecture halls, a number of small class rooms, an Administrative Block with the Principal's office and separate sections for examination work and science laboratories. Infrastructure for gym, sports and games has been created within the campus. Canteen and other student utility services have been strengthened. It now possesses a conference hall to conduct seminars and symposia. The construction of separate buildings for conducting Degree classes in Science for both theory and practical and conducting classes of Humanities Departments having practical, is on the verge of completion. The library has grown with adequate number of books and refereed journals. It has facilities for lending books and has got a computer system installed which is soon going to be operationalized. There is a reading room well furnished with books and journals. However, a new building is under construction to which the library and reading room are to be shifted shortly to make better facilities available to the staff and the students. Computerization of office work including admission, administration, examination and accounts is an important achievement of the college. There is a multi-storey hostel building on the campus with a capacity to hold more than a hundred students which adds to the strength of the college.

Funds in the college, that includes State Government grants, Development Fee collected from students at the time of admission, and the UGC grants, are used in building infrastructure and for other development purposes such as purchase of equipment, functioning of network etc. Under the Eleventh Plan the college received a grant of two lakh rupees to conduct career and counseling programmes to acquaint students with career avenues open for them. Eminent personalities from a variety of professional fields such as Management, Air hostess training, Archeology, Nursing, Dance and Music, Law, Journalism etc. have enlightened the students in the seminars conducted in this connection.

With an objective to empower women through higher education and bring about a balanced development of human resources taken together, this government college for women has

made a steady progress in academics and in infrastructure as well. The college has crafted its mission to carry forward the legacy of Kuntala Kumari Sabat after whom it has been named. She was a doctor by profession and a revolutionary poet who spoke for social reform, for the liberation of human spirit, and championed the cause of the oppressed masses, and repressed women folk in a male-dominated feudal India. Working on its mission, the college is committed to produce women, intellectually alive and socially responsible, by imparting education, encouraging other talents as well as inculcating in them social and moral values and scientific temper. In all these years the college has been successful in fulfilling the dreams and aspirations of many and has left behind a band of women who have not only earned name and fame for themselves but also contributed in various ways to build the social, economic and political structures of the society.

The college has been included in section 2(f) and 12(b) of the UGC Act and listed in the UGC Directory of recognized institutions at Sl.No. 15 of page 473. It underwent the process of assessment and accreditation in 2006 to know if its academic endeavours are addressing the personal, societal and national needs of the stakeholders it has aimed to serve. In the first cycle it has been accredited with B+ Grade by NAAC, Bangalore, which in itself is a milestone. In fact, the college has acted upon the recommendations of the NAAC all these years to reach its presents state.

The college has celebrated its golden jubilee anniversary in the meantime with eminent personalities gracing the occasion as guests. However, the journey still continues. A lot has been achieved and there is still more to do. The college is continuously preparing itself for bigger roles keeping pace with the local, regional and all round changes and advancement taking place, as it stands firmly on its past traditions and achievements.

Now that the college has opted for the second cycle of assessment and accreditation, the preparation of self study report has been undertaken again. Academic sessions, from 2010-11 to 2013-14 have been considered as the review period for assessment of the performance of the college. The information of the current year (2014-15) has also been incorporated wherever required for giving updated status of a particular facet of the college. A steering committee has been constituted to prepare the SSR on the basis of the guidelines provided by the self study documents of the NAAC. The committee has received active and wholehearted cooperation from all quarters during the process. A sincere effort has been made to make it as objective and as comprehensive as possible. The focus has been on the details of infrastructure, academics, teacher and student profile, and on other ancillary and support services. As the Head of the Institution I have humbly tried to play my part to the best of my ability by giving guidance and support.

Together we look forward to the visit of the Peer Team of the NAAC to be reassessed and be benefited by the counsels and recommendations offered, to move further towards the goal.



Dr. Jayanti Pal
Principal

Section-B

SWOC Analysis of the College and Future Plans

SWOC Analysis

Strength:

- Qualified, dedicated and experience Faculty and Staff
- Network Resource Centre
- Furnished Reading Room and Library
- Conference Hall
- Smart Room – Class Room with Computerized and Visual facility
- Reprographic Facility

Weakness:

- Inadequate Staff
- Acute Infrastructure Constraints
- Lack of Financial and Academic Autonomy
- Lack of Support Services like Bank, Post Office and Health Centre

Opportunities:

- Use of ICT in teaching Learning in Joint Ventures.
- Question Bank with Model Answers as an effective teaching Learning Tool.

Challenges:

- Bringing a major section of the students out of their limiting rural and socio-economic backgrounds and raising their awareness level to that of their counter parts in urban area.
- Motivating students towards language skill and soft skills acquisition.
- Inspiring a sizeable bulk of students challenged by financial constraints and conventional patriarchal outlook, to be career-oriented.
- Getting time and funds to introduce short term skill based courses.

Future Plans:

The college has development plans involving all aspects of the college- academic, administration and finance etc.

1. Filling the existing vacancies in all departments.
2. Creating Sanctioned Posts.
3. Getting Financial and Academic Autonomy.
4. Creating support services like Banking and Post Office.
5. Opening new programmes and courses. Increase in seats in subjects like Psychology, Home Science and Education which offer more women specific job opportunities. Opening P.G. programmes in Sanskrit, Education and Psychology.
6. Updating the collection of books in the library; purchase of established research journals.
7. Remedial Coaching for SC/ST/OBC (Non-Creamy layer) and Minorities.
8. Purchasing equipments for the examination section, Library, Students' Reading Room, College Office for the smooth functioning of the day to day business of the college.
9. More infrastructural growth as well as improvement of facilities in existing premises.
10. Strengthening the UGC Network Resource Centre.
11. Establishing a Women's Cell and a Placement Cell, and continuing vigorously the activities of the career and counseling Cell as well.
12. The other things include strengthening of the library facilities, gymnasium, sports and games; use of technology for teaching and learning process, conduct of seminars, workshops and symposia; establishing linkages with industry and business houses; rain water harvesting, waste management; plantation and developing an eco-friendly campus.

Section-C

Self-Study Report

1. Profile of the Affiliated / Constituent College

1.Name and Address of the College:

Name :	KKS Women's College	
Address:	Barabati, Motiganj	
City: Balasore	Pin: 756003	State : Odisha
Website:	www.kksgovwc.org	

2 .For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Jayanti Pal	06782-262275 (O)	9437138394	06782-262275	Kks_wc@yahoo.co.in
Vice-Principal	--	--	--		
Steering Committee Coordinator	Dr. P.K. Sethi Reader in Psychology	06782-262275 (O)	9439841851	06782-262275	sprafulla@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

4. Type of Institution:

a) By Gender

i) For Men

ii) For Women

iii) Co-education

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

b) By Shift?

i) Regular

ii) Day

iii) Evening

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious / linguistic / any other) and provide documentary evidenc

6. Sources of funding:

Government
Grant-in-aid
Self-financing
Any other

7. a) Date of establishment of the college...01.07.1960...(dd/mm/yyyy).
 b) University to which the college is affiliated / or which governs the College (If it is a constituent college)
 c) Details of UGC recognition :

FAKIR MOHAN UNIVERSITY, BALASORE

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	Yes	UGC Directory at Sl. No.15 Page 473
ii. 2 (B)	Yes	

(Enclose the certificate of recognition u/s 2 (f) and 12(B) of the UGC Act)

See Annexure -1

- d) Details of recognition / approval by statutory / regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) Not Applicable

Under Section/ clause	Recognition / Approval details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				
v.				

(Enclose the recognition / approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and Date of recognition (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Urban
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Campus area in sq.mts.	2.68 acres
Built up area in sq.mts.	31.116 sq.ft.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium / seminar complex with infrastructural facilities
- **Sports facilities**
 - * Play ground - Nil
 - * Swimming pool - Nil
 - * Gymnasium - 01
- **Hostel**
 - * Boy's hostel
 - i. Number of hostels – N.A.
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
- **Girls' hostel**
 - i. Number of hostels - 01
 - ii. Number of inmates - 120
 - iii. Facilities (mention available facilities): Toilet, kitchen, dining hall, common room, office room, visitor's lounge.
- **Working Women's Hostel** – No
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- **Residential facilities for teaching and non-teaching staff (give numbers available – cadre-wise)**
- Cafeteria – Canteen
- Health Centre – Nil

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.

Health Centre Staff

Qualified Doctor Full time - Part time -

Qualified Nurse Full time Part time -

- **Facilities like banking, post office, book shops.**
Nil
- **Transport facilities to cater to the needs of students and staff .**
Nil
- **Animal house**
Nil
- **Biological waste disposal**
Nil
- **Generator or other facility for management/ regulation of electricity and voltage**
Yes
- **Solid waste management facility**
No

- **Waste water management**
Nil
- **Water harvesting**
Nil

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved student strength	No. of students admitted
01	Under Graduate	B.A.	3 years	10+2	English/Odia	160	196
		B.Sc.	3 years	10+2	English/Odia	64	72
02	Post Graduate	Nil					
03	Integrated Programme PG						
04	Ph.D						
05	M.Phil.						
06	Ph.D						
07	Certificate Course						
08	UG Diploma						
09	PG Diploma						
10	Any other (specify and provide details)						

13. Does the college offer self-financed programmes ?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional language etc.)

Faculty	Departments	UG	PG	Research
Science	Physics, Chemistry, Botany, Zoology	<input checked="" type="checkbox"/>		Nil
Arts	Economics ,Education , English, History, Home science , Mathematics, Odia,	<input checked="" type="checkbox"/>		

	Philosophy, Political Science, Psychology, Sanskrit, Sociology .		
Commerce	Nil		
Any other Specify	Nil		

16. Number of programmes offered under (Programme means a degree course like B.A.,

B. Sc., M.A., M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of programmes with

- a. Choice Based Credit System
- b. Inter/ Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and /or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of introduction of the programme(s)(dd/mm/yyyy) and number of batches that completed the programme ...

b. NCTE recognition details (if applicable)

Notification No.....

Date(dd/mm/yyyy)

Validity.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If Yes,

a. Year of Introduction of the programme(s)(dd/mm/yyyy) and number of batches that completed the programme :

b. NCTE recognition details (if applicable)

Notification No.....

Date(dd/mm/yyyy)

Validity.....

- b. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching position in the Institution.

Position	Teaching Faculty						Non-teaching staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/ University/ State Government Recruited	-	-	5	7	6	12	11	4	4	2
Yet to recruit	14						11			
Sanctioned by the Management/ Society or other authorized bodies Recruited										
Yet to recruit										

- * M – male
* F – Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	0	01	-	-	01
Ph.D.	-	-	02	02	02	03	09
M.Phil			01		01	04	06
PG	-	-	02	04	03	05	14
Temporary teachers							
Ph.D.							
M.Phil							
PG							
Part-time teachers							
Ph.D.							
M.Phil							
PG							

22. Number of Visiting Faculty / Guest Faculty engaged with the College :

07

23. Furnish the number of the students admitted to the college during the last four academic years: 2009-10 to 2012-13.

Category	Year 2010-11		Year 2011-12		Year 2012-13		Year 2013-14		Year 2014-15	
	Male	Female								
SC	-	20	-	20	-		-	31		32

ST	-	02	-	01	-	-	-	06		24
OBC	-	-	-	-	-	-	-	-		-
General	-	146	-	144	-	-	-	189		212
Others	-	-	-	-	-	-	-	-		-

24. Details on students enrollment in the college during the current academic year: 2014-15

Type of students	UG	PG	M.Phil	Ph.D.	Total
Students from the same state where the college is located	273	-	-	-	273
Students from other states of India	Nil	-	-	-	Nil
NRI students	Nil	-	-	-	Nil
Foreign students	Nil	-	-	-	Nil
Total	273	-	-	-	273

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- a) including the salary component : Rs. 30966.00
 b) excluding the salary component : Rs. 2043.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

a) Is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programmes / course offered.

Arts 1 : 8

Science 1:15

29. Is the college applying for

Accreditation : Cycle-1 : Cycle-2 : Cycle-3 : Cycle-4 :

Re-Assessment

- 30. Date of accreditation * (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**
Cycle 1: **02.02.2006** (dd/mm/yyyy) Accreditation Outcome/ **Result B+**
Cycle 2:..... (dd/mm/yyyy) Accreditation Outcome/ Result.....
Cycle 3:(dd/mm/yyyy) Accreditation Outcome/ Result.....
* Kindly enclose copy of accreditation certificates(s) and peer team report (s) as an annexure

Annexure-2

- 31. Number of working days during the last academic year.**

240

- 32. Number of teaching days during the last academic year**
(Teaching days means days on which lectures were engaged excluding the examination days)

185

- 33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

IQAC **19.04.2006** (dd/mm/yyyy)

- 34. Details regarding submission of Annual Quality Assurance Report (AQAR) to NAAC**

AQAR (i) **22.10.2014** (dd/mm/yyyy)

AQAR (ii)(dd/mm/yyyy)

AQAR (iii)(dd/mm/yyyy)

AQAR (ii)(dd/mm/yyyy)

- 35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information):** None

D. Criterion-wise Inputs

CRITERION I

Curricular Aspects

1.1 Curriculum Planning & Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The vision of the KKS Women's College, Balasore is to empower women through higher education enabling them to develop as intellectually alive and socially responsible citizens.

The mission of the college is to:

- Produce women of substance who can take care of themselves and become leaders and entrepreneurs;
- Women who can effectively and constructively contribute to the socio-political and economic structures of the country;
- Women who can bring forward other women who lag behind.

The objectives of the college based on its mission are:

- To impart higher education to the young women of the locality;
- To realize the potentialities of the students and enable them to meet the changing needs of the time;
- To inculcate in them social, moral and spiritual values as well as scientific temper;
- To build character of the students through all round development of personality and make them responsible citizens;
- To inculcate in the students community feeling and teach the value of community service.

The vision, mission and objectives are communicated to the students through classroom teaching which is done in an exhaustive manner with a seriousness of purpose. An awareness is spread about the need of environment protection,

national integration, Indian heritage, communal harmony and community service and all that leads to women upliftment. This is done by involving the students in a variety of meaningful activities on and off the campus. The curricula for studies are designed in such a way as to communicate the cherished mission and goals while discharging the duty of teaching.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples (s).

For effective implementation of the curriculum teachers plan their lessons, periodically cover syllabus, effectively distribute time for different aspects, record progress, and undergo review from time to time, undergo refresher/ orientation courses to update their knowledge. They maintain question bank with model answers for students' guidance, and try to improve teaching methods.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and / or institution) for effectively translating the curriculum and improving teaching practices?

Regular meetings of the teaching staff are held to review progress and discuss constraints. Plans and methods are suggested by the Head of the Institution to overcome difficulties and shortcomings. The Secretary, the Director, the Regional Director of the Higher Education Department, the Vice-Chancellor and the Registrar of the Fakir Mohan University, Balasore regularly issue instructions and sometimes visit the college on inspection and review the academic programmes of the college. Their observations and advice are acted upon to translate effectively the curriculum and improve teaching practices.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

By arranging tutorial/remedial classes for doubt clearing and encouraging students to do writing practice under the supervision of the members of the faculties and encouraging students to prepare seminar papers on the topics mentioned in the curriculum, the college attempts at affective curriculum delivery.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college establishes link with the other Government and non-Government Degree colleges of the District to discuss the academics. The teachers participate in the seminars conducted there and use their library for research work. Suggestions

regarding skill based education are also invited from the few industrial houses of the district to make students aware of the need of today's global and internet based economy.

1.1.6 What are the contributions of the institution and/ or its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Some members of the staff who represent the college in the board of studies put up the feedback given by the students, the teachers and the stakeholders along with suggestions, to the University to review and redesign the curriculum.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it ? 'yes' , give details on the process (Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No. The college follows the curriculum prepared by the affiliating University.

1.1.8 How does institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

To ensure that the stated objectives of curriculum are achieved in the course of implementation, the college encourages students to think, understand and practise the responsibility thrust on them. This is done by exposing them to participate in the college and inter-college debates and essay writing competitions, elocution, painting and performing arts competitions, on the related topics. They are also encouraged to write articles on socially and politically relevant topics for the college magazine 'The Shree' and the wall magazine 'The Shefali' . They are made to see and understand the ground realities by involving them in community service through the NCC, the NSS and the Youth Red Cross.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/ diploma/ skill development course etc, offered by the institution.

No such formal courses are offered by the college.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No, the college does not offer any dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond .

- Ñ Range of Core/ Elective options offered by the University and those opted by the college.
- Ñ Choice Based Credit System and range of subject options .
- Ñ Courses offered in modular form.
- Ñ Credit transfer and accumulation facility
- Ñ Lateral and vertical mobility within and across programmes and course.
- Ñ Enrichment courses.

The college offers Under Graduate Programme options to its students for the award of Bachelor's Degree in Humanities, Physical and Biological Sciences from Fakir Mohan University, Balasore. The programmes offer scope for P.G. courses in Humanities, Physical sciences, Mathematics, Computer applications, research, management etc. in other institutions. The U.G programme options of the college are not exactly career oriented. But they open up the path to careers in teaching, civil services, subordinate services, defense services and corporate jobs, banking, computer application, science research, community services, psycho-analysis etc. The degrees they get here and after confer eligibility on the students for appearing various recruitment examinations conducted by the UPSC, the OPSC and other recruiting agencies.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure re, teacher qualification, salary etc.

No the college does not offer any self- financed programme.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Additional skill oriented programmes like making students computer literate, teaching communication skill, motivating to enhance general knowledge, helping develop personalities, all of which are relevant to regional and global employment markets, are undertaken by the college.

1.2.6 Does the University provide for the flexibility of combining the conventional face - to -face and Distance Mode of Education for students to choose the courses /combination of their choice" If 'yes' how does the institution take advantage of such provision for the benefit of students?

No, the affiliating University has no such permission

1.3. Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The members of the Board of Studies in various subjects put forth suggestions to add or revise syllabus to ensure that the academic programmes and the goals and objective of the college are integrated the college supplements the University's curriculum by taking up different activities like holding literary and cultural competitions, the NSS and the Youth Red Cross programmes, discussions in class rooms etc to ensure that the academic programme and the Institution's goals and objectives are integrated.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment markets?

Career counseling programmes are conducted and the programmes are undertaken for enhancing computer literacy, for personality development and for making participate in community service and gain practical knowledge about the world and know the responsibility as citizens in order to cope with the needs of the dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education , Human Rights, ICT etc. into the curriculum?

The courses are designed by the university which the college has to follow.

Environmental studies are a part of the curriculum. Besides normal courses the college has offered by the college PGDCA, CCP, CCBA, CDTP courses in the JVCCE recognized by the Government to enhance computer literacy.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values
- Employable and life skills
- Better career options
- Community orientation

The teaching of moral and ethical values are integrated into the main courses. NCC activities and Self-Defence programmes for women introduced by the Government intend to teach life skills. Community orientation in done by the units of the Youth Red Cross and the NSS units. Career counseling programmes are conducted to acquaint students with career options available, in relation to the programmes offered. All this are meant to ensure the holistic development of students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The design and enrichment of curriculum is not in ambit of operation of the college. However, the feedback from the stakeholders is conveyed through the members who represent the college in the Board of studies.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The officers in charge of various programmes monitor and evaluate the quality of enrichment programmes, and seek the advice and guidance of the principal when and where necessary the feedback of students, parents and eminent persons of the area are also sought in this regard.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college has no role in the design of the curriculum as it is entirely the prerogative of the affiliating University. However, intellectual input for development of the curriculum is given by the faculty members who are members in the Board of studies.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

An internal and informal mechanism has been introduced to obtain feedback from students and stakeholders on curriculum to communicate to the university or to use internally to facilitate curriculum enrichment. The Secretary, the Director, the Regional Director, the Vice-Chancellor and the Registrar of the Fakir Mohan University visit the college and review the academic programmes of the college and their observations are acted upon for improvement and enrichment. To open new programmes, proposals are submitted with the Government under intimation to the university. After getting concurrence from the Government and affiliation from the university a new subject is opened.

1.4.3 How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?)

New programmes and courses introduced by the institution during the last four years are Honours in English and Sociology, and Degree programmes in Science with Honours teaching facilities. Seats in Education and Sanskrit have been increased.

The rationale for introducing new courses / programmes:

There has been a continuous demand for programmes like Honours in English and Sociology which are supposed to give better opportunities while trying for Education or Administrative Services. So far as Degree in Science is concerned young women in the region had no option of studying in a Government College in spite of securing high marks in case of not getting a seat in the only other Government college i.e Fakir Mohan Auto. College, Balasore. A degree in science, no doubt, offer better job opportunities and scope to students.

Any other relevant information regarding curricular aspects which the college would like to include.

None

CRITERION-II

Teaching-Learning and Evaluation

2.1. Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The admission process is done centrally through Student Academic Management System (SAMS) monitored by Government of Odisha, Department of Higher Education to bring transparency and efficiency into the system. The process starts with on-line application through Common Application Form (CAF) and selection is done centrally, strictly on merit and the college-wise merit list with cut off marks is flashed on line which any one can access. The transparency is ensured in the process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex.(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution .

Admission into UG programmes is made through e-admission process streamlined by the Department of Higher Education, Government of Odisha from the academic session 2010-11. Only criterion of merit, i.e. percentage of marks in the last qualifying examination (+2), is strictly adhered to for the preparation of select list.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/ district.

For UG programmes in Arts and Science streams the cut off percentage of marks for General, SC and ST categories vary from academic session to session. The last four years cut off percentages of marks are as under:

Cut-off percentage of marks

	2010-11			2011-12			2012-13			2013-14		
	Gen	SC	ST	Gen	SC	ST	Gen	SC	ST	Gen	SC	ST
Arts	48.00	43.17	--	51.00	48.33	50.00	53.83	37.00	48.67	55.00	51.67	--
Science (Phy. Science) introduced in 2013-14										63.83	NA	NA
Biological Science										60.33	NA	NA

This college is the only Government College in the Balasore town of Odisha under the jurisdiction of Fakir Mohan University, Balasore to offer +3 programmes in Arts and Science.

2.1.4 Is there a mechanism in the institution to review the admission process and student profile annually? If ‘Yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process ?

No

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate /reflect the National commitment to diversity and inclusion.

*** SC/ST:**

The Government provides reservation in admission gives Scholarships and waives tuition fees for students of these categories

* **OBC:**

There is Provision of scholarship by Government for this category students

* **Women:**

Remittance of tuition fees is made by the Government and hostel facilities are made available.

* **Differently abled**

3% Reservation of seats out of the total seats prescribed.

* **Economically weaker sections:**

Economically weaker sections: Financial aid by the State Government and provision of SSG along with waive of tuition fees are some of the facilities provided by the Government to students of these sections.

* **Minority community:**

* **Any other:**

Provision of reservation for the sports person, NCC cadets, Scouts/Guides volunteers is also there in the policy.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends . i.e reasons for increase/decrease and actions initiated for improvement.

Provide the following details for various programmes offered by the institution during

Programmes	Number of application	Number of students admitted	Demand Ratio
UG: 2010-11	185	160	1.16:1
Arts : 2011-12	282	164	1.1:1
Arts: 2012-13	292	164	1.1:1
Arts: 2013-14	292	157	1.86:1
Science (2013-14)	Physical Science 203	Physical Science 31	6.62:1
	Life Science 214	Life Science 32	

The reason for increase of demand ratio is due to quality teaching and good result trends of the college.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The college adopts government policies in meeting the needs of the differently abled students. They are provided scholarships and hostel accommodation. They are allowed companions in the examination with due flexibility of examination hour as per university norm.

2.2.2 Does the institution assess the student's needs in terms of knowledge and skills before the commencement of the programme? If yes, give details on the process.

The students needs in terms of knowledge and skill are assessed through multiple choice questions and oral presentation on topics of emerging concern at the beginning of the session.

Yes, Common Aptitude Test is framed to assess the needs of students in terms of knowledge and skills. Students are encouraged for oral presentation on a topic of emerging concern to know and understand the depth skill acquisition of the students. Induction programme is organized after admission to understand the needs of the students.

2.2.3. What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add on/ Enrichment Courses etc.) to enable them to cope with the programme of their choice?

With a view to bridging the knowledge gap of the students the college arranges remedial classes within the time table. The following steps are taken by the Heads of the Department in this regard.

- Weaker students are indentified on the basis of the monthly tests and pre-test examinations.
- Their areas of weakness, causes and problems are identified.
- Heads of the Departments are instructed to arrange remedial teaching for them.
- Individual coaching is given to the weaker students to increase their knowledge stock.
- Home assignments are given and corrected and they are guided to write standard answers.
- Students are encouraged to ask questions and clear doubts.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

By organizing meeting from time to time to address the issues like gender, inclusion, environment through interface/ interview/ classroom observations.

2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?

- Advanced learners are identified by observations in classrooms and outcomes of various tests and competitions.
- They are provided books, enriched materials etc. to quench the thirst of knowledge.
- They are advised and encouraged to participate in the state level, university level, inter- college level competitions like Debate, Election, Quiz and Essay writing.
- They are guided to collect latest information from journals, periodicals, magazines and websites.

- They are advised to contribute to the college Magazine in order to develop their creative potentialities.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out. (Students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Academic performance of different categories of students at risk is captured by analyzing pretest /test/ annual results and by browsing their performance in the formative assessment (FA) from time to time. They are sincerely guided to build their capacity to do well and continue their studies. Learning support in all form of individualized instruction is provided. They are cared adequately by the staff members.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc).

An academic calendar is prepared at the beginning of the session reflecting the forthcoming academic activities, commencement of classes, examination schedule, holidays, cultural activities, vacations, observation of National Days and international events, etc. Preparation of teaching plan at the beginning of the session is made by each teacher basing upon progress and coverage of syllabus in time which is presented before the Principal for verification. Each department maintains its own lesson plan and progress register. Students are informed about evaluation blue print prepared by the University on different subjects.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

The cell is entrusted to look after quality teaching and learning outcomes of students at regular intervals. Teachers are guided to improve the pedagogy for better presentation. This results in effective learning.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Students are encouraged to carry out project work in a collaborative manner. Interactive sessions are conducted to make them active participants. They are encouraged to ask questions. Sometimes technology enabled teaching is imparted with the use of OHP and computers. The college has future plans to guide students to conduct survey and write reports to develop knowledge and skill.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college organizes various literary competitions during a session to promote creative and critical thinking. Moreover, emphasis is laid on project works, laboratory works, and experimentation as prescribed in the curriculum by the University. Articles are invited from the students for publication in the college magazine 'The Shree'. To develop scientific temper students are encouraged to think, to observe physical reality, to question, hypothesis to experiment, analyze and communicate. They are taught not to cling to blind beliefs but to nurture reason in thought and action.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

No such technologies and facilities are at present available. However, the college is planning to request the Government to provide funds for technology-driven teaching and learning.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Various departments of the college are suggested to place the proposals for various external agencies and UGC for sponsoring national and state level seminars. However, due to acute shortage of staff and infrastructural constraints the college has been unable to conduct national or state level seminars. As the college expects the existing vacancies to be filled in this academic session and infrastructure constraints to be reduced to some extent, organizing seminars and workshops on a regular basis can be made possible soon. However, departmental seminars are held, in which teachers exposed students to advanced knowledge and skills. Retired resource persons are invited to deliver lectures to the students and the faculty. Handouts are distributed to the students to supplement their learning.

The teachers are, however, also exposed to internet to collect information and advanced knowledge to blend with talk and chalk method.

Handouts are distributed to the students to supplement their learning. They attend state and national level seminars and workshops held by other colleges of the state and outside the state. They attend Refresher Courses / Orientation programmes to expose themselves to advanced level of knowledge and skills.

2.3.7 Detail (process and the number of students/ benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/ monitoring/ academic advise) provided to students?

Counseling sessions are conducted in which students are asked to share their problems with the teachers. They are given counseling by the heads of their respective departments. Proctorial classes are held to encourage and guide them to learn to solve their problems in their own way and to take important decisions catering to their requirements and standing up to the difficulties of circumstances.

2.3.8 Provide details of innovative teaching approaches/ methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Some of the new and innovative approaches of student learning adopted as follows:

- Student-centric participating approach is used.
- Individual learning of the student through reference work in the library are encouraged.
- Inter/Intra-departmental seminars are organized in which student's present papers, followed by interactive sessions or teachers present papers with whom students interact later.
- Question Bank with model answers are provided.
- Project work and practical teaching classes in schools for students of Education Honours are arranged.
- Practical training in cooking, knitting, stitching, embroidery and food processing for students of Home Science are arranged.

Such practices have motivated students towards active participation in teaching-learning process and have increased employability.

2.3.9 How are library resources used to augment the teaching-learning process?

Students and teachers are exposed to the treasure of library. They are provided text books, reference books, periodicals, journals and other literatures to augment teaching-learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If yes, elaborate on the challenges encountered and the institutional approaches to overcome these.

No. Teachers complete the curriculum by the end of February in each academic year as planned and prescribed.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- The Principal monitors the classes regularly to track the quality of teaching and verifies lesson plans, progress register of each department to be apprised of the completion of course units in time.
- Heads of each department discuss with other staff members upon the progress of course and act as a connecting link between the departments. The Principal ensures the quality of teaching learning by drawing up plans and guidelines for teachers when necessary.

2.4 Teaching Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Teachers in different faculties are recruited by the Government of Odisha on the recommendations of the Odisha Public Service Commission. The Government appoints teachers on the basis of student strength and work load calculated every year. When there is shortage of staff, the college engages qualified guest teachers to meet the immediate requirement. Expenditure on this account is met from the Development Fee collected from the students at the time of admission.

Highest Qualification	Professor		Reader / Associate Professor		Lecturer / Asst. Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers	Nil	Nil	04	07	05	03	19
D.Sc/D.Litt				01			
Ph.D			02	02	01	01	06
M.Phil.						01	
PG			01	04	02	01	
Temporary Teachers						02	02
Ph.D						02	02
M.Phil.							
PG							
Part-time Teachers					01	01	02
Ph.D							
M.Phil.							
PG					01	01	02

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

This college has qualified, experienced teachers who are competent to teach new programmes and modern emerging areas of study. They use all resources available like attending seminars and workshops held outside and attending refresher course and orientation programmes conducted by various universities to update and enrich their

knowledge and skills to meet the changing needs. Realising felt needs of stakeholders the college is planning to send proposals to the Government to introduce emerging courses/ programmes as Fashion Technology, Food and Nutrition, Hospital Management, Disaster Management, etc. As the science programmes were introduced recently, the college will try to introduce BT and IT courses in future.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

	Year	Applied	Nominated
Refresher Course	2010-11	03	03
	2011-12	03	03
	2012-13	02	01
	2013-14	02	01
HRD Programmes		Nil	
Orientation Programmes		Nil	
Staff Training conducted by Universities		Nil	
Staff Training conducted by other institutions		Nil	
Summer/Winter Schools, Workshops etc.		Nil	

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning.

- Teaching learning methods / approaches.
- Handling new curriculum.
- Content/knowledge management.
- Selection, development and use of enrichment materials.
- Assessment.
- Cross cutting issues.
- Audio Visual Aids / multimedia.
- OER's.
- Teaching learning material development, selection and use.

The college has not organized such faculty training programme. However, meetings are organized on cross-cutting issues to sensitize the faculty to address issues adequately. Moreover, in the staff council meetings, the Principal addresses the staff members on the new assessment techniques and how to manage knowledge (KM) for better learning. Teachers have attended refresher courses and orientation programmes to learn methods of improved teaching learning.

c) Percentage of faculty

- **Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies.**

NIL

- **Participated in external Workshops / Seminars / Conferences recognized by national / international professional bodies.**

40 %

- **Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies.**

10 %

2.4.4 What policies / systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programmes, industrial engagement etc.)

- The Government as the appointing authority, has prescribed provisions allowing teachers to go on study leave to carry out research and to visit other institutions to get enriched experience.
- There is at present no internal system of providing research grants to the faculty for research work.
- Teachers are encouraged and duly motivated to write for national and international journals.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.

Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the college has introduced students' evaluation of teachers at the end of the session and the feedback is communicated to the teachers to improve their teaching strategies and styles. This is done department wise to assess the strength and weakness in teaching-learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process?

- At the beginning of the academic session, both students and teachers are provided with copies of the syllabus to acquaint them with the course structure and the system of examination.
- Students are informed in their Honours, proctorial and Elective classes about the methods of evaluation provided by the university. Moreover, students are made aware of the modus operandi of evaluation at the class and test examination.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institutions on its own?

- The major evaluation reform of the university is the conduct of final university examinations at the end of each academic session, all of which the students require to clear.
- The reforms initiated by the institution on its own are the monthly tests, tests through home assignments and test examinations that are conducted prior to the university examinations. These are done to ensure a continuous evaluation of the level of knowledge acquired and the level of understanding of the curriculum prescribed.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of university and those initiated by the institution on its own?

The results of the tests and assignments are communicated to the learners and the copies are retained by the department and examination section. On the basis of the performance remedial measures are taken for the weaker learners, and steps are taken for the enhancement of capacity of the advanced learners.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The formative approach to the assessment entails monthly assessment of student's learning outcomes. The college has introduced this assessment as a continuous process. Summative approach entails university examination (1st, 2nd and 3rd) conducted by the university at the end of the academic session.

The measures taken after assessment have resulted in improvement of both disadvantaged and advanced learners. Pass percentage has increased and the college has produced university rank holders.

2.5.5 Details on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

Internal assessment has not been introduced by the University for the Affiliating Colleges.

2.5.6 What are the graduate attributes specified by the college/ affiliating University? How does the college ensure the attainment of these by the students?

The college pronounces the following graduate attributes. Students

- should have requisite knowledge base.
- should have socio-economic and political awareness.
- should have national temper and a good moral character.
- should have scientific temper.
- should nurture punctuality, sincerity, courage and conviction.
- should promote study habits and research bent of mind.

The attainment of these attributes is a continuous process which is the implementation of the curriculum, and by making students participate in extra-curricular activities as well.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

In case of grievances with reference to evaluation at the University level students may apply to the controller of examinations of Fakir Mohan University, Balasore for re-addition of marks in the concerned paper or may apply for the photocopies of the valued scripts under RTI Act, 2005 within the stipulated period of time after publication of results by depositing requisite fees and the wrong, if any, is put right. For redressal of grievance pertaining to internal examination (test), students are informed about the results and their grievances are redressed on a face to face approach.

2.6 Student Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of these?

Yes. Learning outcomes are communicated in the induction meeting and numerous interactions with students.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student’s results/ achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution communicates the results of +3 1st year degree, 2nd year degree and 3rd year degree examinations published by the university on its examination notice board. The name of rank holders and toppers are also notified. Our students perform well in university examinations.

Year	Appeared	Pass	Fail	%
2010	170	126	26	74
2011	145	98	33	68
2012	136	112	24	82.35
2013	141	116	08	82.26

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Some of the teaching, learning and assessment strategies are as under:

- Teaching is participatory and learner-centric.
- Learning is active and emphasis is on auto-learning.
- Continuous assessment to track the outcomes of learning.

2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college is making arrangements to organize guidance unit under the aegis of psychology department through which students are informed about placements in various socio-economic sectors. There is also a career and counselling unit which looks into such matters. Research aptitude is nurtured through project works, surveys and seminars.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The college receives data pertaining to learning outcomes at regular intervals through student-feedback mechanism. Periodic assessment outcomes by the college are analysed. The University communicates results of 1st degree, 2nd degree and 3rd degree examinations after publication. The head of the institution convenes staff council meeting where strategies are harboured to overcome barriers of learning.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Through student-centric teaching, feedback mechanism and participatory approach the achievement of learning outcomes is ensured and the Principal supervises it at regular intervals.

2.6.7 Does the institution and individual teachers use assessment / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes, provide details on the process and cite a few examples.

Students' attendance, behavior and response inside the class and outside are observed casually. Attempts are made to correct and rectify problematic areas.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Thrust is laid upon understanding of ideas, concepts, theories in teaching rather than on passive memorization, through the use of audio-visual aids.

- Teachers have paid individual attention to different categories of students while teaching.
- A healthy and congenial learning milieu is created for effective learning.
- In addition to teaching, emphasis is given on skill development, especially self-defense skills, employability skills etc.
- Premium is laid upon fostering of moral and spiritual values.

- Initiative will be taken to introduce CCAE and the pattern of NCERT. Proposal will be placed to the university to introduce the system of CCE.
- The college strives to build a moral fibre among teachers for achieving academic excellence in students.
- A warm, healthy teacher-taught relationship is a cardinal feature of this college.
- The college is vigilant over all round development of personality of the students.
- Attention is paid to cater to the academic need of the students.
- Development of soft skills is given a primacy in addition to teaching.
- Backward and advanced learners are identified by the teachers with a view to providing remedial teaching and enriched advanced learning experiences to them respectively.
- Students' attendance, behavior and responses inside the class and outside are observed. Attempts are made to correct the behavior as and when necessary.

Thus, overall attempts are made to create a conducive learning hub in the college.

In addition to the use of evaluation outcomes as indicators teachers also assess the student's learning outcomes by observation in the classroom, interactive class milieu asking comprehension test question and by evaluating project works and seminar papers.

Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/ organization?

No

3.1.2 Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college has a research committee which recommends and forwards the research proposal submitted by a teacher. **The** Research Committee is composed of the Principal as Chairperson, and two senior teachers. The concerned Head of the Department is also made a member as and when required.

In the last two years the research committee has recommended four minor research projects of English & Sanskrit Departments and sent these for approval to the UGC.

3.1.2 Recommendations

- Government should provide fund regularly for conducting minor research/action research.
- Teachers should be provided with more (flexible) opportunities to pursue research activities.
- A research journal needs to be published annually in the college.
- A collaborative venture may be taken of with the involvement of teachers in the neighborhood college.
- Research journals for every department to acquaint the staff and students for further research activities.
- Every teacher is required to publish at least one research article on their respective fields every year.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **Autonomy to the principal investigator :**
Granted
- **Timely available or release of resources:**
The college depends upon government agency and UGC to provide resources.
- **Adequate infrastructure and human resources :**
Available
- **Time-off, reduced teaching load, special leave etc. to teachers:**
Provision of granting study leave as per rules for undergoing research.
- **Support in terms of technology and information needs.**
Information required by the teachers is made available to them as per their requirement.

- **Facilitate timely auditing and submission of utilization certificate to the funding authorities:**

Auditing system is an open ended one for the funding agencies to audit.

- **Any other:**

Teachers having M. Phil., Ph.D., D.Sc./ D. Litt degree are requested to provide at least one hard/soft copy of the research work to the library and the same may be exhibited to the students to promote research culture.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To develop scientific temper students are encouraged to think, to observe physical reality, to question, to hypothesize, to experiment and analyse. They are taught in classrooms and during interactions not to cling to blind beliefs, but to nurture reason in thought and action. Research aptitude is nurtured through project works, surveys and seminars leading to developing critical attitude.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading research projects, engaged in individual/collaborative research activity, etc.)

Since it is an undergraduate college, teachers impart only quality teaching. However, some of the teachers guide scholars registered under Fakir Mohan University/ other universities. The constraint is that the affiliating varsity, i.e. F.M. University, Balasore has not offered doctoral programme in Education, Psychology, etc. Teachers of the faculties are ready but this poses a major check on progress of research activities among teachers. This needs to be addressed. Some teachers are engaged personally in research work leading to Ph.D. degree.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college has not organized any such programmes/ activities such as workshop/training programmes/ sensitization programmes for capacity building among staff and students to disseminate a research culture. However, the college plans to develop a systematic plan to organize such programmes/activities for capacity building.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

No such areas as prioritized. However, in future, the college will try to rise to the occasion to give thrust upon research on a priority basis exploiting the expertise of experts available in the college.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.

The college is planning to invite eminent scholars/ research oriented resource persons to the college for a wider interaction.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/ advocating/ transfer of relative findings of the institution and elsewhere to students and community (lab to land).

No such initiative has yet been taken. However, plan is in the offing to generate awareness among student community.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The institution depends upon external agencies for getting funds to conduct research. Internal budget system does not prevail.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no such provisions.

3.2.4 How does the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

Inter-disciplinary research is not undertaken because of the financial check.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Books and journals of the library are made available for ready reference to undertake research projects. Available equipment are spared for the purpose on demand by the research scholars.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.

No.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The college approves proposals of research through a research committee and forwards these for approval and sanction of funds by the UGC.

Ongoing research projects during the last four years with receiving grants.

Nature of the Project	Duration Year From to	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor Projects	Sept.-2009-10 & March 2014-March 2016	* See Below	UGC	1,26,500/- & 6,65,000/-	1,26,500/- & 4,60,000/-	4,60,000/-
Major Projects						
Interdisciplinary Project						
Industry Sponsored						
Students' Research Projects						
Any Other (specify)						

- * 1. Symbol & Significance : A Study of Ganesha's Genesis, Evolution and Synthesis
- 2. Indian Vedic Scholars : A Study of their life, works and contributions .
- 3. The Post – Globalization Indian Short story in English : Its trends & techniques.
- 4. Socio - Politico Concern in the poetry of Jayanta Mohapatra

3.2 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Undergraduate students are curriculum-centric as there is no provision for conducting research activities in the curricular design.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

As the college is an undergraduate college, there is no scope for opening of a pre-research centre.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If yes, what are the instruments/ facilities created during the last four years.

No.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/ other research laboratories?

There is no scope for making available research facilities to students outside campus/ other research laboratories.

3.3.5 Provide details on the library/ information resources centre or any other facilities available specifically for the researchers?

Library facilities are provided to the students to conduct project works on various issues/ areas. Information Resource Centre is not available at present.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For example, Laboratories, library, instruments, computers, new technology etc.

No such collaborative research facilities developed by the research units of the college.

3.4 Research Publications and Awards

3.4.1 Highlights the major research achievements of the staff and students in terms of:

- Patents obtained and filed (process and product) : Nil
- Original research contributing to product improvement : Nil
- Research studies or surveys benefiting the community or improving the services: Nil
- Research inputs contributing to new initiatives and social development: Nil

3.4.2 Does the institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
02
- Number of papers published by faculty and students in peer reviewed journals (national/international).
- Number of publications listed in International Database (for Eg. Web of Science, Scopus, Humanities International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
04

- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

3.4.4 Provide details (if any) of

- **research awards received by the faculty one awarded Ph.D degree by the F.M University**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally.**

1. Dr. Paramba Shree Yogamaya.

ii) “ Sahitya Akademi Yuva Puraskar 2014” for Sanskrit, by Sahitya Akademi, Rabindra Bhavan, 35, Forozeshah Road, New Delhi- 110001.
(declared on 22 Aug. 2014)

ii) “ Pandit Pratap Narayan Mishra Memorial Yuva Sahituakara samman 2013 “ for Sanskrit, by Bhaorao Deoras Sewa Nyas, (C-91, Nirala Nagar , Lucknow 226020. (received on 09 September 2013)

- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

No such practice is implemented.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface? :

No such interface has taken place till date.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

There is no such visible policy. The scope for consultancy work for the faculty member is limited. The service code of the Government of Odisha does not permit the teachers for this.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services.

There is no such provision.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years

Providing consultancy services and generating revenue are not permitted by the Government.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Not applicable.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Organization of NCC, NSS, Scouts Guides and volunteering in different programs outside the campus has been a regular feature of the college.

The broad means of various extension activities undertaken by the college to promote institution neighborhood community network and student engagement are as follows:

Dowry abolition, cleanliness camp, plantation programme, AIDS awareness campaign, anti-alcoholism and anti narcotic drug campaign, etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Staff is actively involved in monitoring the students' involvement in various community programmes. They are encouraged, guided and accompanied by the staff while undertaking such activities.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Feedback system is executed to sense the perception of the stakeholders on the performance and quality of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes?

Providing the budgetary details of last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Outreach and extension programmes during the last four years

Year	Name of Programmes	Budget Provision
2010-11	Adult literacy campaign	Funded by NSS
2011-12	Blood donation camp	Funded by Red Cross
2012-13	Environment awareness camp	Funded by NSS
2013-14	Health and hygiene awareness	Funded by Red Cross

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National / International agencies?

NSS, NCC, YRC units are in vogue which attract the young girls to serve the nation and the society as well. The officers in charge of such units encourage and inspire students to join, and to participate in various extension activities. They act as the guide and guardians through the entire process. These activities prove to be beneficial as much for the society as for their own.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under privileged and vulnerable sections of society?

No such social surveys / extension work has been undertaken as it is beyond the systematic ambit of Government college of Odisha like ours. However, the college implements various policies adopted by the State/Central Government towards empowering students from under-privileged and vulnerable sections of society through scholarships, seat reservations etc.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

By such extension activities the social values of cooperation, love, fellow feelings, democratic attitudes, social justice are nurtured. While acquiring academic learning experience, students learn to be of use to their fellow beings and become responsible citizens of the nation.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The community is mobilized regularly to participate and cooperate in its outreach programmes to build a partnership approach to solve various problems.

3.6.9 Give details on the constructive relationship forged (if any) with other institutions of the locality for working on various out reach and extension activities.

The college is yet to forge a formal constructive relationship. However, the college is in constant touch with other colleges of the locality for inputs in matters relating to academic, admission and accounts.

3.6.10 Give details of awards received by the institution for extension activities and / contributions to the social / community development during the last four years.

None so far.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives-collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Research scholars are allowed to collaborate and interact at their individual level with research laboratories, institutes and industry for research activities.

3.7.2 Provide details on the MoUs / collaborative arrangements (if any) with institutions of national importance / other universities / industries / Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation / up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library / new technology / placement services etc.

The college has received financial assistance from the Balasore based Ispat Alloys for construction of the first floor of the Science Block.

3.7.4 Highlighting the names of eminent scientists / participations who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

None during the last four years.

3.7.5 How many of the linkages / collaborations actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

The linkages/ collaborations so far have not actually resulted in formal MOUs and agreement. However, effects are on to engage with various agencies on the cited areas, specially on bit (a), (b), (d), (e), (h), (k),

a) Curriculum development / enrichment.

b) Internship / On the job training.

c) Summer placement.

d) Faculty exchange and professional development.

e) Research

f) Consultancy

g) Extension

h) Publication

- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

3.7.6 Details on the systemic efforts of the institution on planning, establishing and implementing the initiatives of the linkages / collaborations.

Concerted efforts are being made to forge links with industry and other organizations to introduce new programmes / courses such as Advance Diploma in Computer Application, Hospitality Management, Bio-technology, Food and Nutrition, Food Processing and Early Childhood Care and Education.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil

CRITERION-IV

Infrastructure and Learning Resources

4.1. Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

KKS Women's College, Balasore, being a Government of Odisha run institution, has to share the policy of the state regarding the creation and enhancement of infrastructure that facilitate effective teaching and learning. However, utmost care is taken to ensure that the funds received from various sources for creation and enhancement of infrastructure is properly utilized with the focus on the student's needs. The sources the College receives funds from are:

- a) UGC
- b) MLA LAD Fund
- c) MP LAD Fund
- d) Development Fees collected from students.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.

The College does suffer from infrastructural constraints notwithstanding the fact it has been growing, infrastructure-wise in a gradual way. The existing infrastructure is optimally utilized to cater to the needs of students. In order to be used as classrooms, there are halls as well as small rooms; the former being used for general students and the latter, for Honours students. There is a Smart Classroom being used for e-learning. A recently constructed Golden Jubilee Auditorium is being used for seminars. Well equipped laboratories for students of Science as well as Humanities from a part of the existing infrastructure. There is a small yet beautiful botanical garden on the campus which is carefully and aesthetically maintained. The College has no animal house. Apart from the conventional library facility, internet connectivity and a smart classroom, no other 'specialized facility' is available for teaching, learning and research.

- b) Extra-curricular activities- sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

As the college does not have a field of its own, the Annual Athletic Meet is organized on a field in the town requisitioned for the purpose. Gymnasium, auditorium and NSS Cell are available. The NCC Unit has been withdrawn this session, but a special request letter has been sent to the appropriate authority for its reactivation. For the augmentation of public speaking art and communicative skills in the students, the

college is soon to receive a State Government grant for a Language Lab. With the competition of the two 3-storey blocks expectedly by the end of 2014, specific infrastructural support will be made available for yoga, health and hygiene etc.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years. (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions, if any).

Infrastructure is an area of concern for the college. However, the college takes care to ensure that the available infrastructure is optimally utilized in line with the academic growth of the college. Presently, two huge academic blocks are under construction the completion of which will ease, to a great degree, the infrastructural constraints of the college. During the last for years, a major step towards infrastructural development has been the construction of a Golden Jubilee Hall out of the Rs 25,00,000 received from the UGC. The hall is being used for various seminars and meetings routinely conducted in the college.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In its present state of infrastructural limitations, the college is constrained to provide special infrastructural support to students with disabilities. However, special care is taken to ensure that they do not suffer.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility, Accommodation available: One 150 capacity well furnished hostel for students.

Recreational facilities, gymnasium, yoga centre etc: At present, no such facility is available.

Computer facility including access to internet in hostel: No such facility available.

Facilities for medical emergencies: The District Headquarters Hospital is a kilometer away from the campus. In case of medical emergency, the ailing is immediately attended to by the hostel staff sensitized for the purpose, with first aid, and then rushed to the DHH, if necessary.

Library facility in the hostels: Not yet.

Internet and Wi-Fi facility: Yet to be made available.

Recreational facility, common room with audio-visual equipments: A specious common room having a CTV with multi-channel viewing facility as well as some indoor games provisions.

Available residential facility for the staff and occupancy constant supply of safe drinking water: Residential facility available for the college Chowkidar. Constant supply of safe drinking water is given on the campus.

Security: Round the clock watch and ward by the college Chowkidar.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college does not have a dispensary on its campus. However, with the DHH being a kilometer away from the campus, students and staff are assured of health care. Besides, 108 Ambulance attends to emergency calls.

4.1.7 Give details of the common facilities available on the campus – spaces for special units like IQAC, Grievance Redressal Unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, Recreational spaces for staff and students, Safe Drinking Water facility, Auditorium etc.

Space crunch being a major challenge for the college, all the above mentioned units function without any earmarked spaces for them. However, with the competition of the massive construction currently underway, specific spaces will be made available for them. A cozy canteen caters to the needs of students and staff. The Golden Jubilee hall serves as an Auditorium.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, it does. The Library Advisory Committee is constituted with the Principal as the Chairperson along with three senior faculties and the Librarian as the members. The committee meets at regular intervals to decide the purchase of books and journals, infrastructure development and improvisation of the Library, and optimum utilization of the limited infrastructure to render it student-friendly.

4.2.2 Provide details of the following:

- Total area of the library (in sq.mts.)
Library : 108 sqm
Reading Room : 54 sqm
- Total seating capacity : 30
- Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
11 am to 5 pm on all working days
Closed on holidays

- Layout of the Library
Individual reading carrels : 5
Lounge area for browsing and relaxed reading : 20 sqm
IT Zone : Nil

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Heads of teaching Departments are required to keep abreast of the latest publications in their respective fields and accordingly prepare the list of books and journals necessary for learning and research, to be purchased out of grants received from the State Government and the UGC.

Library Holdings	Year-1 2010-11		Year-2 2011-12		Year-3 2012-13		Year-4 2013-14	
	Number	Total Cost						
Text Books	498	Rs. 43,124	69	Rs. 7,000	104	Rs. 12,600	230	Rs. 52,250
Reference Books	47	Rs. 10,500	7	Rs. 2,003	22	Rs. 5,400	72	Rs. 26,773
Journals/Periodicals	21	Rs. 7,000						
e-resources	Nil	-	-	-	-	-	-	-
Any Other								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC : No
- Electronic Resource Management Package for e-journals: No
- Federated searching tools to search articles in multiple database: No
- Library Website : No
- In-house/remote access to e-publications : No
- Library automation : No
- Total number of computers for public access : No
- Total number of printers for public access : No
- Internet band width/speed 2mbps – 10 mbps – 1 gb (GB) : No
- Institutional Repository : No
- Content Management System for e-learning : No
- Participation in Resource sharing networks/ consortia (like Inflibnet) : No

4.2.5 Provide details on the following items:

- Average number of walk-ins : 50 per day
- Average number of books issued/returned : 70 per day
- Ratio of library books to students enrolled : 30 : 1
- Average number of books added during last three years : 500
- Average number of login to OPAC : Nil
- Average number of login to e-resources : Nil
- Average number of e-resources downloaded / printed : Nil
- Number of information literacy training organized : Nil
- Details of 'weeding out' of books and other materials : Once a year, through physical verification.

4.2.6 Give details of the specialized services by the library:

- Ñ **Manuscripts** : No
- Ñ **Reference** : Yes
- Ñ **Reprography** : Yes
- Ñ **ILL (Inter Library Loan Service)** : No
- Ñ **Information deployment and notification (Information Deployment and Notification)** : Yes
- Ñ **Download** : No
- Ñ **Printing** : No
- Ñ **Reading list/ Bibliography compilation** : Yes
- Ñ **In-house/ remote access to e-resources** : No
- Ñ **User Orientation and Awareness** : Yes
- Ñ **Assistance in searching Database** : Yes
- Ñ **INFLIBNET/IUC facilities** : No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff are supportive towards the users, more so towards students. They apprise them of new arrivals, introduce the new comers to the journals available, and help students choose the most appropriate books by offering choices and so on. The teachers are guaranteed hassle-free business in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

In its present state of infrastructural constraints and paucity of staff, the college library has no special facilities to offer to the visually/physically challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes, it does. Feedback is solicited from students and teachers under four criteria, namely Service Rendered, Quality of Books & Journals, Library Timing, and Suggestions for Improvement. Feedback measures unanimously suggested by the committee are put in place in a continuous endeavour towards betterment of library services of the college.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

Ñ **Number of computers with configuration (provide actual number with exact configuration of each available system) :** 11 (Intel core i5- 650)

Ñ **Computer-student ratio :** 1 :65

Ñ **Stand alone facility :** No

Ñ **LAN facility :** Yes

Ñ **Wi Fi facility :** No

Ñ **Licensed software :** Yes

Ñ **Number of nodes/computers with Internet facility :** 8

Ñ **Any other.**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus.

The college being a SAMS Resource Centre, computers along with broadband connectivity are there in the SAMS laboratory for the faculty to use. For students, however, this facility is yet to be a reality on the campus, mainly due to paucity of space and inadequate support staff.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

With the infrastructural enrichment, through construction of buildings coming soon in a big way, the college looks forward to upgrading its IT infrastructure and allied facilities for students and faculty.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

As a Government institution, the college only spends the funds received from Govt. of Odisha and UGC towards procurement, upgradation, deployment and maintenance of the computers and their accessories. In the last four years, the college has only once received an amount of Rs.3,71,000 for the above-stated purpose.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching / learning materials by its staff and students?

With its limited ICT resources available, the College makes computers with internet facility available to its teachers in order that they may develop computer-aided teaching materials for students. In future, with the establishment of a computer hub, the college will make the use of ICT accessible to students

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies, ICT enabled classrooms/learning spaces etc. by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The only one ICT enabled classroom constructed out of State Govt. fund is yet to be made functional in a full-fledged way.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not yet.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years).

The College, through its Building Committee and Development Committee, ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities :

SL NO	Head	2010-11	2011-12	2012-13	2013-14
a.	Building	Rs 16,75,000	-	-	-
b.	Furniture	Rs 34,00,000	-	-	-
c.	Equipment	Rs 1,10,000	Rs 8,97,000	Rs 17,000	Rs16,59,900
d.	Computers	Rs 1,02,000	-	-	-
e.	Vehicles	-	-	-	-
f.	Any other	-	-	-	-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college.

The State Government is yet to sanction the post of a Mechanism for the College. Some members of the Support Staff are assigned the responsibility of the upkeep of the infrastructure, facilities and equipment of the College. For their maintenance, technical experts are hired.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Special care has been taken to ensure proper location, upkeep and maintenance of sensitive equipment. They are under constant watch and ward of the support staff are entrusted with the responsibility.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

None worth-mentioning.

CRITERION-V

Student Support and Progression

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus /handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes an updated calendar annually. The information provided through it, are as follows:

- Ñ A brief history of the college
- Ñ General Rules for admission
- Ñ Recommencement of classes
- Ñ Request for application form
- Ñ List of dates for submission of application forms.
- Ñ Correspondence regarding admission
- Ñ Procedures to be followed before submission of application forms
- Ñ Dispatch/ Display of admission information and postal delay
- Ñ Documents to be submitted at the time of admission
- Ñ Compartmental/ detained case
- Ñ Reservations
- Ñ Weightage in admission
- Ñ Normal time of admission
- Ñ De-reservation
- Ñ Inter-college transfer

- Ñ Hostel facilities
- Ñ Teaching facilities
- Ñ Course structure
- Ñ Fees to be collected.

The college calendar is the ultimate Rule Book referred to in matters relating to academic and general administration of the college.

5.1.2 Specify the type, number and amount of institutional scholarships/ freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

(i) Central Government

- Ñ National Scholarship
- Ñ National Loan Scholarship

(ii) State Government

- Ñ Sanskrit Scholarship
- Ñ Hindi Scholarship
- Ñ Senior merit Scholarship
- Ñ Post-matric Scholarship for SC and ST students
- Ñ Bidi workers scholarship
- Ñ Teachers' son scholarship

(iii) Institutional Aids

- Ñ Financial Aid from Social Service
- Ñ Students Aid Fund

Name of other scholarships and other financial assistance given to students.

1. College

Financial Assistance from SSG/SAF

2. University

Sanskrit Scholarship, Rastriya Sanskrit Santhan, Deemed University, New Delhi.

3. Government

		Applied		
		2011-12	2012-13	2013-14
3.1	Post Matric Scholarship for SC/ST/SEBC	*	As per the table below	
3.2	Post Matric Scholarship for Minority students	08	07	12
3.3	National Merit Scholarship under Centre Sector Scheme	01	01	--
3.4	Banishree Scheme for Physically challenged student	--	--	--
3.5	Financial Assistance of Educational scheme to the wards of Beedi workers	04	05	02
3.6	Senior Merit Scholarship (Medhabruti)	04	04	10

*

Students awarded with Scholarship/ Financial Assistance for the years 2011-12, 2012-13 and 2013-14								
Year	SC		ST		SEBC		SSG & SAF	
	No. of Students	Amount						
2011-12	34	132969	06	26305	02	7304	17	1479
2012-13	44	163345	12	51110	36	110080	22	1386
2013-14	58	190380	05	16050	75	212701	05	1611

4. Scholarship by other Agencies

Sitaram Jindal foundation

Vikash Educational Charitable Trust

Indian Oil Educational Scholarship Scheme

RBI Young Scholars Award Scheme

The financial aid has been made available and disbursed on time for the last four years. As the scholarships are disbursed by the government no record is possible to be maintained by the college.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

State Government (% of Students)	Central Government (% of Students)	National Agencies (% of Students)

As the scholarships are disbursed by the governments and the agencies no record is possible to be maintained by the college.

5.1.4 What are the specific support services/facilities available for:

Ñ SC/ST/OBC and economically weaker sections:

- Relaxation in cut-off mark
- Reservation in seats
- Extension of seats above the sanctioned strength
- Financial assistance
- Hostel accommodation on priority basis

Ñ Students with Physical disabilities

Given weightage during the time of admission, examination, provided financial assistance and hostel accommodation.

Ñ Overseas students

Nil

Ñ Students to participate in various competitions/ national and international:

Waiving shortage of attendance up to 10%.

Ñ Medical assistance to students

Though the college does not have its own health centre, yet health centres, health insurance etc. Immediate health cares facilities are extended as it is close to the district headquarter hospital.

Ñ Organizing coaching classes for competitive exams.

No coaching class facility available in the college.

Ñ Support for slow learners

Engaging extra classes for slow learners.

Ñ **Exposure of students to other institutions of higher learning/ corporate / business houses**

Nil

Ñ **Publication of student magazines.**

The annual college magazine 'Shree' publishes articles of students. The magazine also publishes the different photographs of the major events held during the session. A wall magazine 'The Sefali' is also brought out for encouraging students' creativity.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the effort.

Through career awareness initiatives, the students are made aware of the vistas open to the women in the field of entrepreneurship, particularly in women-friendly areas such as Fashion Designing, Tailoring, Interior Designing, Dance and Music, Home made eatables etc.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

As part of its policy, the college lays as much thrust on the participation of the students in co-curricular and extra-curricular activities as on the curricular. The college has specific bodies under the charge of the members of faculty which look after the promotion of students' participation in these activities. They encourage and facilitate students' participation in activities such as literary competitions inside and outside the college, thereby giving them a scope to realize their potential and excel in these fields. As a result they get an opportunity for a wholesome growth and enable themselves for a better future in all respects.

Ñ **Additional academic support, flexibility in examinations:**

Attendance relaxation in case of shortfall due to participation in sports and games events.

Ñ **Special dietary requirements, sports uniform and materials:**

Sports uniform and materials are provided for games and sports.

Ñ **Any other :**

Nil

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central / State services, Defense, Civil Services etc.

As this is an undergraduate college no scope is available to provide directly any support or guidance in preparing for the competitive exams. However, at this level

they are advised by the teachers regarding their choice of subjects, prospects of higher studies and the subsequent effectiveness of the course for future development of career. A number of students have appeared and qualified in various competitive exams as in Banking, Medicine, Veterinary, Engineering, Police Service, Teaching etc., though exact information relating to numbers is not available with the college.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic and Personal Counselling:

- Ñ Assessing students performance in +2 CHSE examination and seeing their interest and aptitude the faculty members advise the students regarding their choice of subjects, which will be effective for their choice of career.
- Ñ Proctors also try to solve the personal and academic problems of the students in proctorial meetings. Guardians are informed about the attendance, conduct and academic performance of their wards.

Career Counselling

- Ñ Career counseling programmes are conducted. Eminent professionals are invited to acquaint students with career opportunities available for them.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college does not have the scope to create a structured mechanism for career guidance and placement of its students as it is an undergraduate college. However, the college provides its services to help students identify job opportunities and get prepared for these through constant personal counseling, and through the college career and counseling programmes. No data is available on the success rate of students at the later stage.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes there is a student grievance redressal cell, the task of which is to hear grievances and provide solutions. However, no grievances have been reported in the last 4 years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is a sexual harassment redressal cell in the college. But no such instances have been reported for the last four years.

5.1.12 Is there an anti-ragging committee? How may instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an anti- ragging cell place of anti-ragging committee.

No such instance has occurred in the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The following schemes are made available for students' welfare:

- Ñ Financial assistance from SSG/SAF and merit scholarship.
- Ñ Drinking water facilities for students.
- Ñ Cycle stand
- Ñ Common room with toilet facilities
- Ñ Canteen

5.1.14 Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, it gives valuable suggestions from time to time regarding infrastructural and academic development of the college. It is actively involved in different cultural and academic activities. It interacts with the present generation of students to inculcate in them social, ethical and moral values.

5.2 Student Progression

5.2.1 Provide the percentage of students' progression to higher education or employment (for the last four batches) highlight the trends observed.

A number of students are understood to have progressed to higher education or employment. However, a systematic approach has yet to be evolved to record the cases.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/ batch wise as stipulated by the university). Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the college of the affiliating university within the city/district.

Programme	2010-11	2011-12	2012-13	2013-14
UG Arts		82.4%	82.3%	83.22%
UG Science				

Providing the percentage of students progression to higher education or employment : **Data not available.**

Student Progression	2010-11	2011-12	2012-13	2013-14
UG to PG				

5.2.3 How does the institution facilitate student progression to higher level of education and /or towards employment?

Teachers motivate and guide students to go for higher level of education after graduation. There is a career counseling cell in the college, where faculty members assigned as officers-in-charge, motivate students taking their interest and aptitude into account along with some experts in their field of work.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out.

Remedial classes are arranged and constant counseling sessions are conducted for students to prevent failure or drop out.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and programme calendar.

Range of Sports and Games: The college has a basket ball and badminton court and multi gym inside the college campus. The college has all the necessary equipments to promote sports and games. Students' participation in the sports and game events that taken place during the Annual Athletic Meets of the college and at district level and inter-college level, such as:

- i.) 100 meters, 200 meters, 400 meters, 800 meters race.
- ii.) Shot put, Javelin Throw
- iii.) Long Jump, High Jump
- iv.) Indoor games
- v.) Badminton Tournament
- vi.) Kabadi
- vii.) District level inter college Kabadi competition organized in 2009-2010 by this college in which 9 colleges of the District participated.

Cultural Activities

Students participated in

- i) Annual College Drama
- ii) Song and Dance items
- iii) Inter class Antakshari
- iv) Alpana or Rangoli
- v) District level song, Dance and Drama events.

Extracurricular Activities

- i) NCC:- Participated in Parades on the Republic Day, the Independence Day, and NCC Day, in National camps, Annual Training camps and in RDC, New Delhi.
- ii) NSS :- (a) Blanket distribution during Phailin.
(b) Adult literacy and awareness programmes in the adopted village .
- iii) YRC:- (a) AIDS awareness programme
(b) Blood Donation camp

5.3.2 Furnish the details of major student achievements in co-curricular, extra-curricular and cultural activities at different levels: University/ State/ Zonal/ National/ International, etc. for the previous four years.

Co-Curricular Activities	Extra-Curricular Activities	Cultural Activities
<p>2010 District level (i) Participation of Sushree Sasmita Pati and Harapriya Parida in District level Quiz Competition securing 3rd position. District level (ii) Participation of Sushree Sasmita Pati in District Level Debate Competition held by the District Administration to observe National Voter's Day and in the Patriotic Song Competition during the observation of Republic Day celebration 2011 held by the District Administration, securing first position in both.</p>	<p>2010 State level (i) Participation of Damayanti Behera in State Level Athletic Meet, 2010. National Level (ii) Cdt. Lopamudra's participation in RDC-I and Selection to RDC-II.</p>	<p>2010 State level (i) Participation of NCC Cadets in Socio-cultural Youth Festival conducted by Wow Group (State Level) securing Second Position in Group Dance. District level (ii) Participation by Cdts. Pragyan Paramita Mohanty, Preeti Rekha Patra, Sabita Das, Suchismita Mohanty in Group Dance Competition conducted by Rotract Club of the District, securing Third Position. District level (iii) Participation of NCC cadets Pragyan Paramita Mohanty and Preeti Rekha Patra in Duet Dance Competition held by Ex-NCC Society of Balasore, securing First Position (District Level).</p>
<p>2011 District level i) Participation of Pritismita Rout and Pravasini Rout in Quiz Competition organized by the Chief District Medical Officer, winning prizes.</p>	<p>2011 National Level (i) Cdts. Pragyan Pradeepta Mohapatra, Rajlaxmi Sahu, Nandini Kisku, Arati Nayak and Kalyani Sethi's participation in Trucking Camp held at Ajmer. State level (ii) Selection of Cdts. Anita Jena, Ivarani Parida, Kalyani Sethi, Jayanti Behera in Table Marching in ATC (State</p>	<p>District level (iv) Participation of Trupti Rani Nayak in District Level Painting Competition, securing Third position.</p>

	<p>Level).</p> <p>(iii) Participation in ATC, NIC and District Independence Day Parade.</p> <p>District Level</p> <p>(iv) Participation of YRC volunteers in the Rally organized by the District Medical Officer in the zonal level study-cum-training camp on Disaster Management, Survival Techniques, Global Warming Climate, First Aid, Life Skill Management etc.</p>	
2012	<p>2012 State Level</p> <p>(i) Participation in the First Aid Training programme with the help of Saint John Ambulance Society, Bhubaneswar.</p> <p>District Level</p> <p>(ii) Blood Donation by Jayanti Behera and Henasri Moharana during the Blood Donation Camp organized by the Ex. Cadets (District Level).</p>	<p>2012 District level</p> <p>(i) Participation of NCC Cadet Henasri Moharana in the song competition organized on NCC Day, securing First Prize.</p> <p>2012 District level</p> <p>(ii) Participation of Cadets in Group Dance and Duet Dance competitions held during NCC night programme conducted by Ex-Cadets (District Level).</p>
<p>2013 District level</p> <p>i) Participation of Chinmayee Bharati Dalei and Aftesha Najreen and Sneha Sahoo in debate competition conducted by the District Administration in the Republic Day, Chinmayee Bharati Dalei and Iftesha Najneen secured 1st and 2nd positions respectively</p>	<p>District level</p> <p>i) Participation of Sabita Singh in District level Long Jump competition securing 2nd position.</p> <p>District level</p> <p>ii) Student participation in health camp organized with the help of a multinational company Abbott Health Care Private Limited.</p>	<p>District level</p> <p>i) Participation of Manolisa Das and Rashmirekha Singh in Patriotic Song Competition on the Republic Day, conducted by the District Administration, securing 2nd and 3rd position.</p>

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college does have scope to collect data from its graduates and employers.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Students are encouraged to contribute articles, news clips, drawings etc. for publication in the wall magazine 'The Shefali' and the college magazine 'The Shree'.

5.3.5 Does the college have a Student Council or any similar body?

The college has a Students Union, a Dramatic Society and other offices, where office bearers are elected through direct election. They function under an advisory body selected by the Principal. The constitution, functions and activities of the union are incorporated in the college calendar.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- i) Class Representatives
- ii) Department Seminar Secretary and Asst. Seminar Secretary
- iii) Students' Union

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the institution. Any other relevant information regarding student support and progression which the college would like to include.

The college networks with Alumni association that keeps close contact with the college authorities through its office bearers and provides valuable suggestions from time to time to enhance the infrastructural and academic development of the college. The members are also keenly involved in different cultural activities. They interact with the present generation of students and the old generation to draw a balanced development plan for the college. The college invites former faculty members as resource person to give extramural lectures to motivate students towards academic excellence.

CRITERION-VI

Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve. Institution's traditions and value orientations, vision for the future, etc.

Vision/Mission

The vision of the KKS Women's College, Balasore is to empower women through higher education enabling them to develop as intellectually alive and socially responsible citizens.

The mission of the college is to:

- Produce women of substance who can take care of themselves and become leaders and entrepreneurs;
- Women who can effectively and constructively contribute to the socio-political and economic structures of the country;
- Women who can bring forward other women who lag behind.

It is evident from the mission and vision statements that the college seeks to serve women of the region in particular, to nurture them, to equip them to be leaders of the society. The aim is to help young women understand the power of knowledge and the responsibility that comes with it. And the responsibility is to translate knowledge into creative and constructive citizenship. By bringing women out of their narrow, limited, inhibiting sphere; by acquainting them with a modern liberal and expanding world outside, the college can make a meaningful contribution to the wellbeing of the society.

The future plan is to bring about an emphatic change in the mindset of both men and women that would lead the society to real progress.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The college has an efficient internal co-ordinating and monitoring mechanism that comprises the top management, the principal and the faculty which plays its part in the design and implementation of its quality policy and plan.

The Principal looks after of the overall management whereas the Administration and Accounts are especially taken care of by the Administrative and Accounts Bursar respectively and Academic activities are monitored by the Academic Bursar as well as by the Heads of the Departments. The college has a number of committees like the Finance Committee, the Admission Committee, the Examination Committee and the Purchase Committee, Development Committee the Building Committee etc., which offers valuable recommendations. The administration is transparent and participatory. Basically it follows a collaborative management practice.

6.1.3 What is the involvement of the leadership in ensuring for fulfillment of the stated mission, the leadership functioning as follows:

To fulfill its stated mission the college aims at an overall development. For it makes the leadership function effectively at different levels and implement its holistic development plans.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The internal and external audit systems along with the finance, the purchase and the development committees monitor and evaluate policies and plans of financial matters, and take necessary care to implement these and make improvements if necessary. Academic and administrative matters as well as the academic and

administrative bursars are monitored by the various committee members who supervise the effective implementation of policies and the improvement wherever necessary.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management makes the faculty prepare lesson plan and maintain record of daily progress which is reviewed at regular intervals by the Heads of the Departments and the Principal. The top management grants academic leave to the faculty as due and permissible to participate in Orientation Programmes and Refresher Courses, Seminars and other training programmes.

6.1.6 How does the college groom leadership at various levels?

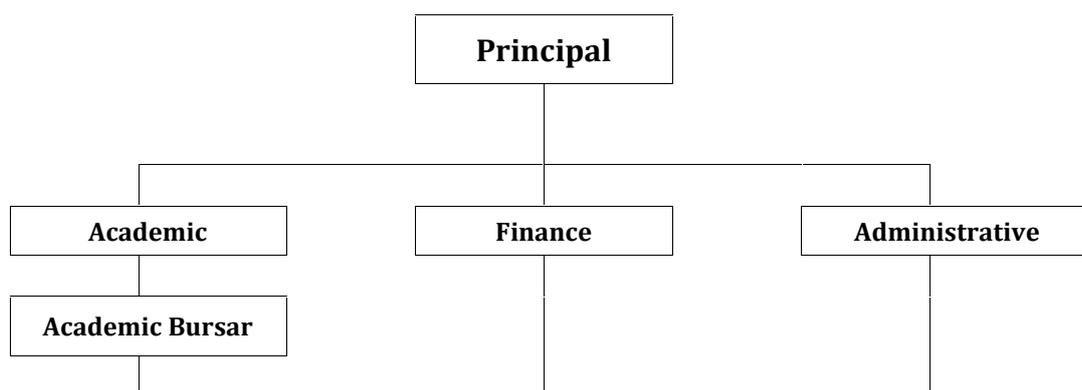
The students being elected as office bearers of Students Union, Dramatic Society and other offices, get adequate scope to organize meetings, seminars and other events, and thereby get a chance to work with leading teachers. This provides a grooming ground for future leadership. The employees (teaching & non teaching) at various levels are encouraged to act with a free hand having been assigned important positions and task.

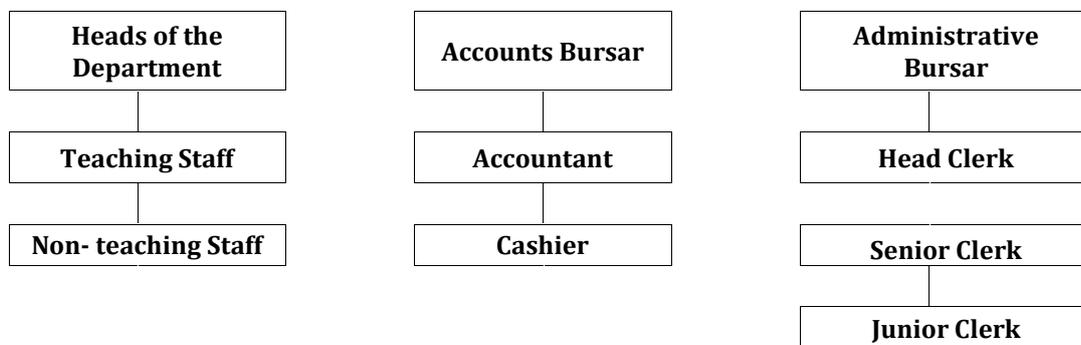
6.1.7 How does the college delegate authority and provide operational autonomy to the departments/ units of the institution and work towards decentralized governance system? Delegation of authority – Not applicable.

As regards the delegation of authority and operational autonomy to the departments the college has adopted a collaborative system of management in which all decisions are taken by the principal with due discussion, consultations with and approval of the faculty members. When plans and procedures are decided the officers are given freedom to execute them successfully.

6.1.8 Does the college promote a culture of participative management? If yes, indicate the levels of participative management.

Yes, the college promotes a culture of participative management. It has a well co-ordinated monitoring mechanism which includes various committees that look into administrative, accounts and academic matters. These committees work in co-ordination and harmony to ensure smooth and efficient functioning.





From the above organogram it may be seen that though the Principal is the CEO of the college, the Administration and Accounts are taken care of by the Bursars and the Academic activities are monitored by the Academic Bursar & the HODs. The college has a large number of committees like the Finance Committee, the Admission Committee, the Examination Committee and the Purchase Committee etc. which offers valuable recommendation. The administration is transparent and participatory. Basically it follows a decentralized management practice.

6.1. Strategy Development and Deployment

6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has a formally stated quality policy. It is developed, driven and deployed following continuous monitoring process and a comprehensive evaluation system. It is reviewed by the IQAC of the college.

6.2.2 Does the institution have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college has a perspective plan for development which includes increase in seats in subjects having better job prospects and start of new subjects that are relevant to the changing needs of the time and at the same time job oriented. The plan also includes a steady growth of the infrastructure and support services without which academic excellence cannot be achieved.

6.2.3 Describe the internal organizational structure and decision making processes.

The college has various committees/ agencies which participate in the decision making processes which is as under:

The Governing Body, the apex body of the college, is advisory by nature. With its advice the principal takes decisions with regard to the implementation of the instruction of the Government in the sphere of admission and management of the college.

The Finance Committee approves the annual budget, scrutinizes budget expenditure and is responsible for utilization of Government and UGC grants.

The Purchase Committee places orders for purchase of different items of the college after proper scrutiny of quotations and allotment.

The Infrastructure Development Committee and Building Committee prepare the blue print, plan of estimate etc., looks into the maintenance of the college building and premises out of the grants received from the State Government and the UGC. It also makes use of the development fees collected from the students at the time of admission.

The Admission Committee looks after all matters concerning to admission in conformity with rules and guidelines provided by the Government from time to time, whereas the examination committee conducts college examinations, makes necessary arrangements for valuation of answer scripts and declarations of results. It facilitates the conduct of the university examination as well.

The Examination Committee consists of the Principal and three members of the teaching staff. It conducts college examination; make necessary arrangements for valuation of answer scripts and declaration of results. It also facilitates the conduct of University examinations.

The Grievance Redressal and Sexual Harassment Cell consists of the Principal and seven members of teaching staff. It looks into the grievances of the staff and students and suggests redressal measures to the Principal.

The Library committee consists of the Principal and four members of the teaching staff. It supervises the general functioning of the library and its staff and regulates selection and purchase of books.

The Research Committee reinforces the policies of academic excellence by encouraging and promoting research among the members of the staff.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- **Teaching and Learning:** To improve quality of teaching teachers are asked to maintain lesson plans and record progress which serves as a self-evaluation method as well as a means to evaluation by the Heads of the Departments and the Principal.

Feedback is collected from students and analysed for self-assessment and improvisation.

In certain cases ICT is used as an effective tool of teaching.

As a means to capacity building teacher are encouraged to participate in Refresher Course, and National, International seminars.

As for the improvement in the quality of learning of students, tools such as providing question bank with model answers, holding group discussions and making them participate and peer learning are used.

- **Research and Development:** The research committee framed by the Principal scrutinizes proposals for research projects, coordinates UGC sponsored seminars and provide information on research facilities.

- **Community Engagement:** The community is engaged in different welfare activities of the colleges. Eminent doctors of the locality are invited to give talks on health related topics and spread awareness among the students.
- **Human Resource Management:** To maximize employee performance the college tries to manage its Human Resource effectively. For this

The Principal remains vigilant and monitor administrative and academic performance.

Sends self appraisal reports along with comments to the Government.

Takes steps for remedy in case of a defaulting number under the advice of the Government.

Sends for training whenever possible as a means to capacity building.

Though recruitment and posting is done entirely by the Government, the Principal hires guest lecturers and support staff to fill in the shortage of staff.

To manage the staff welfare, the Government mechanism of HRMS (Human Resource Management System) is in place.

- **Industry Interaction:** The college has been trying to establish link with the local industries and business houses and make them a part of the welfare programmes of the college.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders to review the activities of the institution?

Records of different activities of the college are maintained by the members of different committees or by the senior members of the staff who are entrusted with the task of supervision. These are made available for the top management and the stakeholders to review the activities of the college and effect changes if necessary. To facilitate students welfare personal contact numbers of the students and parents are obtained. The mass media plays a role in bringing the activities to public notice, and there by exposes them to the review of the other stakeholders.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management hold meetings and interact with the staff on matters of importance, and tries to reduce difficulties faced at different levels. The management encourages and supports involvement of the staff by taking them into confidence, valuing their suggestions and offering thanks for their services. The participation of students in extra and co-curricular activities under the guidance of the staff helps improve the effectiveness and efficiencies of the institutional processes.

6.2.7 Enumerate the resolution made by the Management Council in the last year and the status of implementation of such resolutions.

There is no Management Council functioning in the college. It has a governing body which is advisory in nature. The college is actually managed directly by the government which issues important guidelines that are thoroughly carried out by the college.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts made by the institution in obtaining autonomy?

Yes, the affiliating university has a provision for according the status of autonomy to an affiliated institution. The college has applied for obtaining autonomy and it has been shortlisted for it. A committee has been formed for inspection. The Government has already sanctioned eleven lakh rupees to meet the expenses in this regard. The visit of the inspection team is awaited.

6.2.9 How does the institution ensure that grievances/ complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

To ensure that grievances/complaints are promptly attended to and resolved effectively, the college has a Grievance Redressal-cum-Women Empowerment Cell for the staff and the students. Its functions are as follows:

- Students deposit their written grievances in a box kept for the purpose.
- The convener of the cell checks them daily and takes remedial measures.
- The students can meet the Principal on all working days between 2.00 P.M. and 3.00 P.M. and the staff can meet the Principal on all Saturdays between 1.00 P.M. and 4.00 P.M. for redressal of their grievances.
- To attend to the grievances of the staff the same mechanism prevails.

There are also Anti-Ragging Cell, and Sexual Harassment redressal Cell, the members of which remain alert and assess situations at regular intervals to prevent incidences of ragging and sexual harassment of any kind. The cells remain prepared to promptly attend to any complaint if registered and to resolve it effectively.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these.

Instances of court cases filed by the institution : Nil
Against the institution: Nil

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

The mechanism for analyzing student feedback on institutional performance is an informal one. Students give their feedback on teachers' performance, syllabi, coverage of courses as per syllabus, practical classes, teacher student relationship, library facilities and other support services etc. These are analysed confidentially and appropriate measures are taken for improvement in these areas. This has led to commitment and dedication on the part of the teachers and motivated students for better performance.

6.2 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Efforts to enhance the professional development of its teaching and non-teaching staff:

- Professional development programmes for the staff are conducted.
- The teaching staff attend Refresher Courses, Orientation Programmes conducted by different universities in Odisha and outside the state.
- Computer training is imparted to the staff to handle e-governance better.
- Training in Accounts matters are imparted to the clerical staff.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Strategies adopted for faculty empowerment are as under:

- Creating an environment of trust and mutual respect
- Ensuring that teachers feel comfortable with their colleagues and the principal
- Allowing teachers to take decisions freely
- Supporting teachers in their decisions
- Involving teachers in central decisions making and enhancing their leadership quality
- Giving rewarding annual appraisals of performance
- Emphasizing multiple activities while appraising annual performance
- Enhancing professional efficiency of teaching and non-teaching staff by supervising and reviewing performance by the Administrative Bursar/ Accounts Bursar/ Academic Co-ordinator/ Teacher-in-charge/ Heads of the Departments etc.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Performance Appraisal of each teacher is recorded by Principal confidentially as per the format provided by the Government for each financial year. The said appraisal is reviewed by the Director, Higher Education and the same is finally accepted by the Government. Adverse comments are communicated to the person concerned for improvement of his/her professional development.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

After the review of performance appraisal report the adverse remarks if any, against a teacher, is communicated confidentially by the final authorities, i.e. the Government of Odisha, for which the concerned teacher needs either to give satisfactory explanation or make amends.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The staff is provided with financial and medical assistance as per Odisha Government Rules under Employees' Welfare Scheme, like:

- Reimbursement of medical expenses
- Leave Travel concession
- Motor car, motor cycle advance
- House Building Loan
- Employees' Group Insurance Scheme
- Teachers Welfare Fund

Percentage of staff who have availed the benefit of such schemes in the last four years:
Almost about 50% of the staff have availed the benefit of these schemes in the last four years.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

As this is a Government college, transfer and posting are undertaken entirely by the Government. However, the Government is intimated about the requirements of staff from time to time.

6.3 Financial Management and Resource Mobilization

6.3.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

By maintaining DCR, cash book, by making all transactions through cheques and direct credit through banks and by having Departmental and A.G. Audits the effective and efficient use of available financial resources are monitored.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institutional mechanism for internal and external audit are as follows:

- Annual internal audit and stock verification are done by faculty members and their reports are submitted to the higher authorities.
- Annual audit of the expenditure of the college and the utilization of grants received from the Government and the UGC is done by the Department of Higher Education, Government of Odisha and the Accountant General, Odisha and their recommendations are carried out.

Annexure -2

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with institution, if any.

Since this is a Government College, the expenditure required by the college is provided by the Government from time to time. No question of deficit arises. Another source of funding is the UGC.

Annexure -3

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Proposals are regularly sent to the UGC for availing funds under different schemes and proposals are sent to the State Government to provide funds for different infrastructural development. All the funds made available to the college are utilized during the stipulated time period. The utilization certificate whenever necessary and proper audit reports are submitted to the appropriate authorities in time.

6.4 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a) **Has the institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The institution has established an Internal Quality Assurance Cell (IQAC) which presently comprises 20 members. The institutional policy is to make teaching-learning process interesting and productive to make the process inclusive and holistic. To do that efforts are being made to redesign the techniques of teaching and to develop an introspective and self-correcting mechanism so as to institutionalize the quality assurance processes.

- b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

All decisions have been approved and efforts have been made to implement them.

- d) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes. Efforts are on to seek suggestion and to implement in action with their support.

- e) How do students and alumni contribute to the effective functioning of the IQAC?**

Students' opinions are pulled on occasions like the induction ceremony etc which are considered for quality assessment. The alumni remains constantly in touch to know about the functioning of the college and work towards its betterment in every possible way.

- f) How does the IQAC communicate and engage staff from different constituents of the institution?**

The IQAC communicates its decisions in various meetings held and letters issued. The members and the co-ordinator of the IQAC as well as other senior members take care that the decisions are implemented and quality is assured.

6.5.2 Does the institution have an integrated framework for Quality Assurance of the academic and administrative activities? If yes, give details on its operationalization.

The institution has an integrated framework for Quality Assurance of the academic and administrative activities. The academic activities undergo scrutiny at different levels – first at the level of the Heads of the Departments and Academic Bursar, and then the Principal, the DLC, the Directorate, Higher Education and last the Department of Higher Education, Government of Odisha. The observations are recorded at each level. In case of adverse findings the concerned members are given a chance to defend themselves. If not satisfied, the authorities take coercive measures to ensure amends and improvements. The Administrative matters are managed by the Principal with the help of the Administrative and the Account Bursars as well as senior office assistance. The government is kept informed from time to time.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality Assurance procedures? If yes, give details enumerating its impact.

Not at present but it have plans for the future to create a mechanism and provide training in a systematic way.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

The final Academic Audit or other external review of the academic provisions are undertaken by the Government. The Government, however, makes the audit and review done by the internal mechanism that prevails in the college.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/ regulatory authorities?

Not applicable.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Feedback is collected on the performance of teachers, methodology of teaching, syllabi, availability of teaching-learning sources, coverage of courses as per syllabus, practical classes, performance of teachers, teacher-student relationship, library facilities and other support facilities. These are analysed and appropriate measures are taken for improvement where necessary . The Principal and the Heads of the Departments also review teaching learning process and take steps for improvements, if necessary.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?.

There prevails proctorial system through which the quality assurance policies, mechanism and outcomes are communicated to the students and parents, the two major internal and external stakeholders. The proctors in charge of their respective groups maintain records of the performance of the students in every sphere and the details of their attendance in classes. They are made to participate in community activities like campus cleaning. If any lapse is found, parents are intimated about the matter and timely measures are taken.

Any other relevant information regarding Governance Leadership and Management which the college would like to include .

None

CRITERION-VII

Innovation and Best Practices

7.1 Environment Consciousness

7.1.1 Does the institute conduct a Green Audit of its campus and facilities.

Yes

**7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?
The college has taken two eco-friendly steps:**

- (i) Plantation
- (ii) Hazardous Waste Management

Plantation: The College has developed two permanent gardens, one as flower garden and the other as herbal garden. The flower garden includes many perennial decorative plants like cactus, cycas and gymnosperms. Permanent flower plants like various coloured china rose, rose, tulip, jasmine, lily, champaka, hena, and different crotons also. Various seasonal flower plants are developed like marigold, dahlia, zinnia, cosmos, aster, pansy, zarveria, sunflower, that focuses the beauty of the college campus. Watering, manuring, maintaining of all plants (both permanent and seasonal) are taken care of by the gardener of the college. Two teachers are assigned duties for beautification of the campus.

A small herbal garden has been maintained inside the campus. This garden contains various medicinal plants like Aloe vera, Ocimum, Mint, Serpentina, Datura, Neem, Bel, Lemon, Amla, Madar, Tridax, Bryophyllum, Belladonna, Vesaka, Brahmi, etc. Various extracts of these plants or their leaves and flowers tender help to the students for emergency chemotherapy.

Hazardous Waste Management: The college activities create several solid wastes like paper packaging materials, chocolate covers, plastic, rubber etc. For recycling of such wastes the college has adopted various techniques like sterilization and chemical disinfection. Dustbins are kept in various places inside the campus to heap wastes that are treated finally by the sweeper. Student volunteers of NSS usually collect the wastes under campus cleaning programmes and treat them immediately either by land filling or by composting.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The progress of the students through monthly test, pre-test and test examinations has been maintained.
- Remedial as well as tutorial classes have been held regularly in order to clarify the doubts of the students.
- Counselling sessions have been conducted regularly to enrich the student's capability in facing future interviews.
- Students have been made aware through many vocational subjects like food and nutrition, eco-tourism, art designing, architecturing, cinematography, radiography, pisciculture, silviculture, vermi-composting, poultry farming, pharmacology etc. by resource persons through counselling programmes.
- Many eco-friendly programmes like plantations, waste management, campus cleaning have conducted from time to time through proctorial classes.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page No.98, which have contributed to the achievement of the institutional objectives / or contributed to the Quality improvement of the core activities of the college.

I.

1. Title: Modernization of students' attitude and inculcation of basic values like honesty, fellow feeling, tolerance etc.

2. Goal:

- To create social awareness.
- Preparing the students for team work and cultural activities.
- Regular seminars conducted to discuss Gandhian way of life i.e. 'self help as the best help'.
- Different programmes organized to render social services to the poor and the under privileged by NSS unit of the college.
- Blood donation camps held under the auspices of the YRC unit of the college.
- Involving students in the relief work at the orphanages.
- Encouraging students to join yoga classes for spiritual tolerance.
- Encouraging students to participate in various disaster management programmes.

3. The Context

After the Phailine, 2014 a flash flood in Balasore district created losses to the villagers as well as the people in the town. The students of the college visited those areas time and again. They cleaned the roadways and tanks, distributed clothes and blankets. Chlorinated drinking water was supplied for some days. Students in groups with their leaders visited the villages like Haripur, Kasmila Tala Sahi, Gopalgaon and Manikham. Students interacted with the villagers. They discussed, health, hygiene and environmental problems with the villagers in these areas. At some other times they visited the villages to educate the villagers about developing healthy practices in day to day life and about self employment opportunities.

4. Practices

The practice inculcates qualities of leadership, spirit of team work, cooperation, community feelings, solving the immediate problems, etc. The group work creates fellow feeling among the students. The hard work strengthens them and prepares them to face hardship. Visiting to the flood affected areas creates in them unselfish concern for others, and sense of responsibility. Participation in social awareness programmes makes them socially responsible citizens. By watching roads, tanks being cleaned environmental assessment is enhanced. The health hygiene programmes justify their interest to keep a healthy environment. The objectives of inculcating tolerance and respect for people of all religion, scientific approach to problems are fulfilled through these activities. Sometimes students meet with hostile attitude and inhospitable reception, which they face courageously and do their work undeterred.

5. Evidence of Success

These activities were recorded through video shooting. Photographs of houses, road ways, tanks, village gardens of that time were taken. The signatures of the beneficiaries were recorded in registers. The messages of all social and environmental programmes were published in local daily news papers and telecast on local T.V. channels.

6. Problems Encountered and Resources Required

For implementation of a particular practice many problems are encountered. The students should be well trained. The financial assistance is highly required. Sufficient money should be provided to student leader. Best known trainers, photographers, video recorders are to be provided to assist the students. The YRC as well as NSS camp coordinators should be appointed officers-in-charge of the YRC and NSS units should be given training to help students in distress, and to help them perform better.

7. Notes (Optional)

Not required

II

1. Title: Creation of civic responsibilities among the students.

2. Goal:

- Ñ To develop a sense of cleanliness such as cleaning of the room after a departmental programme, disposing garbage after any social function, keeping the classrooms, walls, corridors, toilets and the campus clean.
- Ñ Creating awareness among students to avoid misuse of resources like water, electricity etc.
- Ñ Making students conscious about their fundamental rights and duties.
- Ñ Encouraging students to participate in the Republic Day and Independence Day celebration.
- Ñ Infusing civic responsibilities through organizations like NSS, Youth Red Cross and National Cadet Corps.
- Ñ Creating awareness of the need of self discipline.

3. The context

The students of the college visited some villages near to Balasore town like Sunhat, Sahadebkhunta and Mathasahi. Basically they interacted with tribal and slum inhabitants. They told the villagers about their civic responsibilities. They got their water chlorinated by using bleaching powder. They cleaned the nearby slum roads, their tube wells, etc. The student leaders burnt the hazardous dry wastes there. They explained the people about the need for the proper use of water and electricity. Teams of students organized several programmes on health, disease, hygiene, transport and environment conservation. Social forestry as well as agro forestry programmes were undertaken. Several steps were taken on personal as well as community cleanliness. The students taught people the process of recycling garbage and solving sanitary problems. The students suggested them to use personal and municipal toilets that keep them away from serious pathogenic problems.

4. The Practice

The students visited the villages and town areas twice a month. They went from door to door. They encouraged the villagers to obey the rules of Government, rules of the road and to know the basic civic responsibilities. People were told about the harmful effects of the misuse of water and electricity. People were made aware of human rights. The slum people in the urban area are not at all habituated to use

toilets. They are used for open defaecation. They throw wastes and garbage to drains that block the municipal supply of water. They are attacked by unlimited pathogens that cause diseases like diarrhoea, dysentery, hepatitis etc. People were made aware of the fact and were taught to use their personal or municipal toilets. The slum people use tube wells where garbage is heaped all around. The students cleaned that and dropped bleaching powder on the road ways as well as tube well areas regularly. The villagers usually burn papers and other dry wastes here and there that create air pollution. Similarly they throw wastes to water tanks that create water pollution. The students encouraged them to stop previous practices. They cleaned the tank water by using bleaching powder. They encouraged people to develop social forest on roadways and plant new trees wherever free place was available leading to purification of air and keeping away air borne parasites.

Step of afforestation, pollution control measures, self employment programmes, prophylactic steps are different unique practices that may be included in the curriculum of the Indian higher education.

5. Evidence of Success

The students recorded all civic responsibility programmes through video shooting. They took photographs of roads, tanks, even some public places during cleaning and before cleaning. The signatures of the people were recorded in the registers. The message of all programmes were published in local daily news papers and delivered to local T.V. channels. These indicate students' attitude on cleanliness, idea of having and protecting environment and conservation of resources.

6. Problems Encountered and Resources required

To establish a practice, authority should provide sufficient financial assistance to the students. Trainers are required. Photographers, video recorder, guide teachers should be assigned to do the needful. The municipal councilor of that area should be alerted to help the students any time and any place. The YRC in-charge, NSS coordinators and NCC officers should accompany the students during the implementation of the programmes. Sufficient money should be sanctioned to meet the expenses of civil activities.

7. Notes (Optional) : Not required

8. Contact Details:

Name of the Principal :

Dr. Jayanti Pal

Name of the Institution:

K.K.S. Women's College, Balasore

City: Balasore

PIN Code: 756003

Accredited Status : B+

Work Phone : 06782-262275

Website : www.kksgovwc.org
Fax : 06782-262275
e-mail : kks_wc@yahoo.co.in

E. Evaluative Report of the Departments

DEPARTMENT OF BOTANY

1. Year of Establishment : 2013
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved :
Environmental studies (Environmental Science)
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : NA

8. Number of Teaching posts : Posts yet to be created. Classes engaged by Junior lecturers and faculties.

	Sanctioned	Filled
Professors		
Associate Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Dulalali bala Hembram	M.Sc, M.Phil	Junior lect.		02	

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. 60%

12. Student – Teacher Ratio (programme wise) 1:16 (Hons.) 1: 16 (Pass)

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 01

14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ PG.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre / facility recognized by the University.

18. Publications: Nil

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN / ISSN numbers with details of publishers

- Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : NA
- a) National Committees
- b) International Committees
- c) Editorial Boards
21. Student Projects
- a) Percentage of students who have done in-house projects including inter departmental / programme 50% of +3 3rd year Arts students are involved in preparation of Environmental Studies projects.
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies. : Nil
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the departments. : Nil
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National
- b) International
25. Student profile programme / course wise

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Botany Hons.)	202	16		F	

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
Bot (Hons.) U.G.	100%	-	

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.?
Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	

Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
 - a) Library : Action plan for departmental library and reading room facility is being taken up and reading room is provided for Hons. And Pass students in the department. Presently there is a central library for students use.
 - b) Internet facilities for Staff & Students : Yes
 - c) Class rooms with ICT facility : Available
 - d) Laboratories : Equipments & apparatus requirements for Hons. Level are met in the present laboratory.
30. Number of students receiving financial assistance from college, university, government or other agencies : 03 (SSG & SAF)
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. Students seminar with external expert.
32. Teaching methods adopted to improve student learning : Remedial classes, Group discussions, provision of study materials, Monthly test, Model questions and discussions.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Some of the students Participated in NSS and Red Cross activities, paper presentation in department seminars.
34. SWOC analysis of the department and Future plans.

Strength : Well equipped laboratory.

Weakness : Teaching post is yet to be filled, lack of store rooms.

Opportunity : Remedial classes, question bank with model answer.

Challenges : To incorporate Bio-Technology in the curriculum.

DEPARTMENT OF CHEMISTRY

1. Year of Establishment :2013
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG (+3 Hons. & Pass)
3. Names of Interdisciplinary courses and the departments /units involved : Environmental Science
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : NA
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : NA
8. Number of Teaching posts : Posts yet to be created. Classes engaged by Junior lecturers and guest faculties.

	Sanctioned	Filled
Professors	-	
Associate Professors	-	
Asst. Professors	-	

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.) : NA

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Sasmita Panda	M. Sc.	Junior Lect.		02	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 60%
12. Student – Teacher Ratio (programme wise) 1:16 (Honours), 1:32 (Pass)
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ PG. : NA
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : Nil
18. Publications: Nil
- Publication per faculty
 - Number of papers published in peer reviewed journals (national / international) by faculty and students
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN / ISSN numbers with details of publishers

- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

19. Areas of consultancy and income generated : Nil

20. Faculty as members in : Nil

a) National Committees

b) International Committees

c) Editorial Boards

21. Student Projects

a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

22. Awards / Recognitions received by faculty and students : Nil

23. List of eminent academicians and scientists / visitors to the department : Nil

24. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National

b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.)	202	16		16	-

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
+3 1 st year (Hons.)	100%	-	-
+3 1 st Year (Pass)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.?

Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against %
---------------------	-----------

	enrolled
UG to PG	NA
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	-
• Other than campus recruitment	
Entrepreneurship / Self employment	-

29. Details of Infrastructural facilities

a) Library : Text Books, reference Books and journals are presently available in the central library .

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : Experimental facility for Hons pass students.

30. Number of students receiving financial assistance from college, university, government or other agencies : Nil

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Departmental seminars conducted.

32. Teaching methods adopted to improve student learning : Seminars, library & Question banks.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participated in NSS and Red Cross activities : Students participated in NSS and Red Cross activities and environmental awareness programme.

34. SWOC analysis of the department and Future plans.

Strength : Library facility & question bank & laboratory facility.

Weakness : Lack of infrastructure & insufficient laboratory space.

Opportunity : Question Banks & Remedial Classes

Challenges : To redesign the syllabus to provide possibility of employment in industries (like plastic, metallurgical sector) .

DEPARTMENT OF ECONOMICS

1. Year of Establishment : 1960
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons :
8. Number of Teaching posts :

	Sanctioned	Filled
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Professors	02	-
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.) :

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ramesh Chandra Mishra 2011-12	M.A., Ph.D.	Reader	Agricultural Economics	UG : 25 years PG : 10 years Research : 10 years	-
Ramesh Chandra Mishra 2012-13	M.A., Ph.D.	Reader	Agricultural Economics	UG : 25 years PG : 10 years Research : 10 years	
Sri Ranjan Ku Nayak 2014-15	MA	Junior Lect.		01	

10. List of senior visiting faculty : Sri Surendra Swain, Reader in Economics (Retd.)

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 50% in 2013-14

12. Student – Teacher Ratio (programme wise) : 35:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/P.G. : Ph.D.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre / facility recognized by the University : NA

18. Publications:

- Publication per faculty : Annexure (Eco-1)
- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN / ISSN numbers with details of publishers
- Citation Index

- SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
 20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
 21. Student Projects: Nil
 - a) Percentage of students who have done in-house projects including inter departmental / programme :
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :
 22. Awards / Recognitions received by faculty and students : Nil
 23. List of eminent academicians and scientists / visitors to the department : Nil
 24. Seminars / Conferences / Workshops organized & the source of funding : Nil
 - a) National
 - b) International
 25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.)		32		32	100%

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG (Hons.)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :
Since this an under graduate college, there is no scope of procuring such data.
28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	No Record
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
- a) Library : Text Books and journals available in the central library
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Available
- d) Laboratories : NA
30. Number of students receiving financial assistance from college, university, government or other agencies : Students receive SSG and SSF.
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Departmental seminars conducted
32. Teaching methods adopted to improve student learning : Question bank and remedial classes taken.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participated in NSS, NCC, Red Cross and Self Defence activities
34. SWOC analysis of the department and Future plans.
- Strength* : Qualified teachers & well furnished library.
- Weakness* : Acute shortage of staff.
- Opportunity* : Interactive & Remedial Classes.
- Challenges* : To make traditional subjects job oriented.

DEPARTMENT OF EDUCATION

1. Year of Establishment :1980
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Nil
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : NA
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	-	
Associate Professors	02	01
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. R. N. Dwibedi	M.Ed., M.A., Ph.D, NET	Lecturer	ET	02	Nil
J. Jena	M.A., M.Phil.	Lecturer	Measurement Evaluatiuon	04+	Ni

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 1:32 (H), 1:48 (Elective)
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : Ph.D -01, M. Phil-01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
- Publication per faculty : 02
 - Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs
 - Chapter in Books : 07 + 04 = 11
 - Books Edited : 02
 - Books with ISBN / ISSN numbers with details of publishers : 02 Kalyani & Menaha Prakashani (Sambalpur)
 - Citation Index

- SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
- a) National Committees
 - b) International Committees
 - c) Editorial Boards
21. Student Projects
- a) Percentage of students who have done in-house projects including inter departmental / programme : 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the department :
- Dr. Sanatan Panda, Ex-Principal, Anchalika Training College, Fakirpur.
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National
 - b) International
25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.+Pass) & Elective					
1 st Year	71,73	32, 64		F	100%
2 nd Year	38,78	16, 64		F	100%
3 rd Year	39,82	16, 64		F	100%

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Hons. (Pass+Elective)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :
- Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

a) Library : Books and journals are available in the central library.

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : TV, LCD, Map, Charts, Globe, Model, Pictures, B. B. Cloth are available.

30. Number of students receiving financial assistance from college, university, government or other agencies : Nil

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Special lecture by visiting faculties.

32. Teaching methods adopted to improve student learning : Lecture demonstration, project, question answer discussion etc.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

34. SWOC analysis of the department and Future plans.

Strength : Highly qualified staff, demonstration facilities are available.

Weakness : One vacancy position yet to be filled up inadequate reference books.

Opportunity : Use of ICT and modern technologies with expertise from the state for improvement of teaching learning.

Challenges : To teach through technology enabled methods process and e-classrooms.

DEPARTMENT OF ENGLISH

1. Year of Establishment : 2011
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG (Hons.)
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : NA
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	03	03
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Sunanda Mishra	M.A PGDTE	Reader	Linguistic	34	Nil
Dr. Subrata Debangana	Ph.D	Lecture	American Literature	22	Nil
Sri Debasis Pati	M.A	Lecture	Linguistic	15	Nil
Sri Bijay Kumar Dey	M.A	Lecture	Linguistic	13	Nil
Miss Bismita Pradhan	M.A M.phil	Junior lecture	American Literature	-	Nil

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

12. Student – Teacher Ratio (programme wise) : 1:5

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : Ph.D. – (01), M.Phil –(01)

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : 02 (Minor Research Project)

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre / facility recognized by the University : NA

18. Publications:

- Publication per faculty :
- Number of papers published in peer reviewed journals (national / international) by faculty and students : Dr. S. Devangana- 02 papers, Sri B.K Dey-03 papers
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : Nil
- Monographs
- Chapter in Books : 07 + 04 = 11

- Books Edited : 02
- Books with ISBN / ISSN numbers with details of publishers : 02 Kalyani & Menaha Prakashani (Sambalpur)
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

19. Areas of consultancy and income generated : Nil

20. Faculty as members in : Nil

a) National Committees

b) International Committees

c) Editorial Boards Two members of the department have been in college magazine editorial board.

21. Student Projects

a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

22. Awards / Recognitions received by faculty and students : Ph.D award to Dr. Subrat Devangana 2011.

23. List of eminent academicians and scientists / visitors to the department : Dr. Bhagabat Nath, Ex- Reader K.K.S Women's College, Balasore.

24. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National

b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons)	2011-12	02		F	100%
	2012-13	03		F	
	2013-14	05		F	

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Hons.	90%	10%	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :

Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

a) Library : 1589 number of books & to journals are available in the central library.

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : NA.

30. Number of students receiving financial assistance from college, university, government or other agencies : NA

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Yes, seminars on Shakespearean tragedy, comedy lecture and discussions.

32. Teaching methods adopted to improve student learning : Students seminars and discussion.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Yes, in NSS work

34. SWOC analysis of the department and Future plans.

Strength : Highly qualified staff

Weakness : No seminar library, no language lab

Opportunity : Career oriented counseling

Challenges : To set up a language lab

DEPARTMENT OF HISTORY

1. Year of Establishment : 1960
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Idian Society and Culture.
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Sociology
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil

7. Details of courses / programmes discontinued (if any) with reasons : Nil

8. Number of Teaching posts :

	Sanctioned	Filled
Professors	03	01
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Geeta DasAdhikary (2011-13)	M.A., Ph.D	Reader	Ancient India	34 yrs	01
Smt Bhanumati Chakra	M.A	Reader	Ancient India	30 yrs	Ni
Smt. Santilata Dei	M.A.	Reader	Ancient India	32 yrs	Nil

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

12. Student - Teacher Ratio (programme wise) 1:26

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled.
NIL

14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG.

PHD=01

PG=02

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre / facility recognized by the University : NA

18. Publications:

- Publication per faculty : SD-2, BKD-3, SM-Nil, DP-Nil
- Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :
- Monographs
- Chapter in Books :
- Books Edited :

- Books with ISBN / ISSN numbers with details of publishers : ISSN: 2249-6726, Journal of the Orissa Association for English Studies, 2 articles published by S. Debangana, B.K. Dey.
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
- a) National Committees : Nil
- b) International Committees : Nil
- c) Editorial Boards : 2 in college magazine editorial board
21. Student Projects
- a) Percentage of students who have done in-house projects including inter departmental / programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the department : Nil
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National : Nil
- b) International : Nil
25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons)	160	16		16	100%

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Hons.	Nil	100%	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : Nil
- Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : N/A

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	

PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
- a) Library : 1589 Books available for students
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : N.A.
30. Number of students receiving financial assistance from college, university, government or other agencies : NA
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Special lectures by visiting faculties.
32. Teaching methods adopted to improve student learning : Remedial classes, Monthly Test, group discussion, question Bank supply,
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participated in Youth Red Cross programme
34. SWOC analysis of the department and Future plans. Participated in Youth Red Cross programme
- Strength* : Qualified and dedicated staff .
- Weakness* : Lack of adequate reference journals.
- Opportunity* : Model question paper discussion , remedial classes.
- Challenges* : To motivate the students to be job oriented particularly in the field of Archeology & Tourism.

DEPARTMENT OF HOME SCIENCE

1. Year of Establishment :1977
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : NA
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : NA
7. Details of courses / programmes discontinued (if any) with reasons : Nil
8. Number of Teaching posts :

	Sanctioned	Filled
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Professors	02	01
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Puspanjali Pattanayak (2011-12)	M.A., Ph.D., M.Ed.	Reader	Extension Education	26	
Dr. (Smt.) Alhadini Dhir	M.A., Ph.D.	Reader	Extension Education	28	Nil
Smt Mahasweta Pandey	MA		Junior Lect.	02	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 1:16
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Teaching : 02, Demonstrator-01, Storekeeper-01, Lab Attendant-01.
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : Ph.D., 02
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications: Nil
- Publication per faculty :
 - Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP

- SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
- a) National Committees :
- b) International Committees :
- c) Editorial Boards :
21. Student Projects :Nil
- a) Percentage of students who have done in-house projects including inter departmental / programme :
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the department : Nil
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National :
- b) International :
25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG		16		16	100%

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :
Since this an under graduate college, there is no scope of procuring such data
28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection 	

• Other than campus recruitment	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
- a) Library : Text and reference Books are available in the central library .
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes
30. Number of students receiving financial assistance from college, university, government or other agencies : Some of the students receive SSG & SAF
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil
32. Teaching methods adopted to improve student learning : Extra classes & remedial classes taken.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students actively participated in NSS programmes and contributed towards the activities in the village.
34. SWOC analysis of the department and Future plans.
- Strength : Qualified teacher, Trained technical staff, laboratory with modern amenities.
- Weakness : Lack of internet facility in lab.
- Opportunity : Access to modern equipments, exposure to hospitality management.
- Challenges : To start P.G. courses.

DEPARTMENT OF LOGIC & PHILOSOPHY

1. Year of Establishment : 1960
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG (Honours)
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : No
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01

Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sri P. L. Panigrahi (2011-12)	M.A.	Reader	Analysis	30	
Sri P. K. Dash (2011-12)	M.A.	Reader	Wittgenstein	30	
Smt Rashmi Rekha Pati	M.A., M.Phil	Reader			
Smt. Renubala Sundaray	MA	Junior Lect.		02	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 50%
12. Student – Teacher Ratio (programme wise) : 1:16
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : M. Phil (01)
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
- Publication per faculty :
 - Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP
 - SJR

- Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
 20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
 21. Student Projects : Nil
 - a) Percentage of students who have done in-house projects including inter departmental / programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
 22. Awards / Recognitions received by faculty and students : Two students got 1st class with distinction in 2013.
 23. List of eminent academicians and scientists / visitors to the department : Nil
 24. Seminars / Conferences / Workshops organized & the source of funding :
 - a) National : Nil
 - b) International : Nil
 25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Honours)		16		F	100%

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Honours	100%		Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : Nil
Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
- a) Library : 1674 No. of books, & 1 journals are available
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : N.A.
30. Number of students receiving financial assistance from college, university, government or other agencies : Nil
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Special lectures were held
32. Teaching methods adopted to improve student learning : Discursive and interactive class
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participated in Youth Red Cross activities
34. SWOC analysis of the department and Future plans.
- Strength* : Qualified staff
- Weakness* : No seminar library, shortage of staff
- Opportunity* : Career oriented counselling
- Challenges* : To spread the thoughts & perspectives of Indian Philosophy through surveys and projects.

DEPARTMENT OF MATHEMATICS

- Year of Establishment : 2013
- Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
- Names of Interdisciplinary courses and the departments /units involved : Nil
- Annual / semester / choice based credit system (programme wise) : Annual
- Participation of the department in the courses offered by other departments : Nil
- Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- Details of courses / programmes discontinued (if any) with reasons : NA
- Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01

Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sri Prasanta Beuria	M.Sc, M. Phil`	Lecture		2	
Smt. Rashmi Rekha Shial	M.Sc M. Phil	Lecture		1	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 1:16
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : M.Phil-02
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
- Publication per faculty :
 - Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil

20. Faculty as members in : Nil
- a) National Committees :
- b) International Committees :
- c) Editorial Boards :
21. Student Projects : Nil
- a) Percentage of students who have done in-house projects including inter departmental / programme :
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :
22. Awards / Recognitions received by faculty and students :
23. List of eminent academicians and scientists / visitors to the department : Nil
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National :
- b) International :
25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Minor elective & Pass)		36		36	

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Hons. & (Pass+Elective)	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : NA

Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection 	

• Other than campus recruitment	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities
- a) Library : Text and reference books are available
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : N.A.
30. Number of students receiving financial assistance from college, university, government or other agencies : Nil
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil
32. Teaching methods adopted to improve student learning : Interactive class room teaching
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participated
34. SWOC analysis of the department and Future plans.
- Strength* : Remedial classes and numerical question analysis
- Weakness* : Shortage of infrastructure.
- Opportunity* : Career oriented counselling
- Challenges* : To start Honours level teaching.

DEPARTMENT OF ODIA

1. Year of Establishment : 1960
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
9. Details of courses / programmes discontinued (if any) with reasons : NA
10. Number of Teaching posts :

	Sanctioned	Filled
Professors	03	03
Associate Professors		
Asst. Professors		

11. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sri Trilochan Nayak	M.A.	Reader	Linguistics	28	
Dr. Kabita Dey	M.A., Ph.D, D.Litt.	Reader	Sarala & Panchasakha	33	
Dr. Radhagobinda Kuila	M.A M. Phil Ph.D	Lecture	Modern poetry	14 years	

12.List of senior visiting faculty : Nil

13.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

14.Student – Teacher Ratio (programme wise) : 1:16

15.Number of academic support staff (technical) and administrative staff; sanctioned and filled :

16.Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : Ph.D. & D. Litt-01 & Ph.D-01

17.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

18.Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

19.Research Centre / facility recognized by the University : NA

20.Publications:

- Publication per faculty : 01
- Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
- Monographs
- Chapter in Books :
- Books Edited :
- Books with ISBN / ISSN numbers with details of publishers :
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

21.Areas of consultancy and income generated : Nil

22.Faculty as members in : Nil

a) National Committees :

b) International Committees :

c) Editorial Boards :

23.Student Projects : Nil

a) Percentage of students who have done in-house projects including inter departmental / programme :

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :

24.Awards / Recognitions received by faculty and students : YUVAKABI SAMMANA, by

Dinakrushana Smruti parishad to Dr. Radhaa gobinda Kuila.

25.List of eminent academicians and scientists / visitors to the department : Nil

26.Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National :

b) International :

27. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.)		16		16	90%

*M = Male *F = Female

28. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Hons. & (Pass+Elective)	100%	Nil	Nil

29.How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : NA

Since this an under graduate college, there is no scope of procuring such data

30. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	
Entrepreneurship / Self employment	

31. Details of Infrastructural facilities

- a) Library : 9416 books & journals available
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : N.A.

32. Number of students receiving financial assistance from college, university, government or other agencies : Nil

33. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

34. Teaching methods adopted to improve student learning : Interactive class room teaching

35. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

36. SWOC analysis of the department and Future plans.

Strength : Highly qualified staff, rare collection of books in library

Weakness : No language lab

Opportunity : Career oriented counselling

Challenges : To uplift the standard of the language & make it at par the classical language.

DEPARTMENT OF PHYSICS

1. Year of Establishment : 2013
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG (Hons.)
3. Names of Interdisciplinary courses and the departments /units involved : Environmental Science :
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : Nil
8. Number of Teaching posts : Posts are yet to be sanctioned Classes are taken by lecture of the Department of Junior college and guest faculty

	Sanctioned	Filled
Professors	-	
Associate Professors	-	
Asst. Professors	-	

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mousumi Das Pattnayak	M.Sc.	Lect.	Electronics	02	

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 50%

12. Student – Teacher Ratio (programme wise) : 1:16 (Hons.) 1:16 (Pass)

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 01

14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ PG. : 01

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre / facility recognized by the University : NA

18. Publications: Nil

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN / ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

19. Areas of consultancy and income generated : Nil

20. Faculty as members in : Nil

- a) National Committees

b) International Committees

c) Editorial Boards

21. Student Projects : Nil

a) Percentage of students who have done in-house projects including inter departmental / programme :

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :

22. Awards / Recognitions received by faculty and students : Nil

23. List of eminent academicians and scientists / visitors to the department : Nil

24. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National

b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG	202	16		✓	-

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG Physics (Hons.)	100%	-	-
		-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :

Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	-
Entrepreneurship / Self employment	-

29. Details of Infrastructural facilities

a) Library : Nil – Text & reference Books are available in the library

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : Equipments & apparatus requirements for Hons. Level are met in the present laboratory.

30. Number of students receiving financial assistance from college, university, government or other agencies : Same students get CHSE Medhabruti, SSG & SSF financial assistance.
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Seminars are organized among students
32. Teaching methods adopted to improve student learning : Question banks are made and updated which help the students to prepare.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participated in NSS, & Self Defence programme.
34. SWOC analysis of the department and Future plans.

Strength : Question Bank & remedial Class, paper study atmosphere.

Weakness : Shortage of technical support Staff, Teaching post yet to be sanctioned.

Opportunity : Regular participation of students in seminar and gain of practical knowledge.

Challenges : To motivate students to quality in Central University competitive exams & make them research oriented.

DEPARTMENT OF POLITICAL SCIENCE

1. Year of Establishment : 1974
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Indian Society & Culture
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : History & Sociology
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : NA
7. Details of courses / programmes discontinued (if any) with reasons : NA
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	-	-
Associate Professors	02	01
Asst. Professors)		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
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					guided for the last 4 years
Smt. Sukanti Sahu	M.A.	Reader		30	
Dr. Jayanti Pal	M.A., Ph.D	Reader	International Politics	31	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 30%
12. Student – Teacher Ratio (programme wise) : 16:1
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : Ph.D – 01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : Nil
18. Publications:
 - Publication per faculty : 01 Ph.D. thesis published (Local Self Government in Odisha: A Case Study of Sundergarh Municipality)
 - Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees

c) Editorial Boards

21. Student Projects : Nil

a) Percentage of students who have done in-house projects including inter departmental / programme : 5% students

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :

22. Awards / Recognitions received by faculty and students :

23. List of eminent academicians and scientists / visitors to the department : Nil

24. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National

b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG Course		16		16	99%

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG (Honours)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.?:

Since this an under graduate college, there is no scope of procuring such data.

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

a) Library : 3924 No. of Books available & 1 journals

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : NA

30. Number of students receiving financial assistance from college, university, government or other agencies :

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

32. Teaching methods adopted to improve student learning : Maintaining Question Bank, Monthly Test, Topic wise Question Discussion.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participation in rendering social service through involvement in YRC & NCC.

34. SWOC analysis of the department and Future plans.

Strength : Punctual & dedicated teacher

Weakness : Scarcity of Staff

Opportunity : Career oriented counselling

Challenges : Motivating students to learn the subject with special emphasis on general studies for preparing competitive services.

DEPARTMENT OF PSYCHOLOGY

1. Year of Establishment :1965
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : nIL
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons :
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	02	01
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Jayashri Mishra	M.A., M.Phil	Reader	Child Psychology	32	
Dr. P. K. Sethi	M.A., Ph.D,	Reader	Educational	26	Nil

	M.Phil		Development Psychology		
Dr. M. Rath	M.A Ph.D	Lecture	Development	01	

10. List of senior visiting faculty : 02
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 1:16
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : One lab attendant
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ PG. : Ph.D-02
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
 - Publication per faculty :
 - Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
21. Student Projects

- a) Percentage of students who have done in-house projects including inter departmental / programme : Department project
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
22. Awards / Recognitions received by faculty and students :
23. List of eminent academicians and scientists / visitors to the department : 02
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National :
- b) International
25. Student profile programme / course wise : UG

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Hons.)		16		16	100%
B.A. (Elective)					

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : Nil
- Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

- a) Library : 1647 Books available, 3 journals
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Well equipped lab.

30. Number of students receiving financial assistance from college, university, government or other agencies : P.M.S. (SC, ST), SSG, SAF
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Seminar with external experts
32. Teaching methods adopted to improve student learning : ICT and interactive learning method .
33. Participation in Institutional Social Responsibility (ISR) and Extension activities :
34. SWOC analysis of the department and Future plans : Future plans of the department. To open P.G. courses in future.

DEPARTMENT OF SANSKRIT

1. Year of Establishment : 1960
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG (Honours)
3. Names of Interdisciplinary courses and the departments /units involved : Nil
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
7. Details of courses / programmes discontinued (if any) with reasons : No
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	02	01
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. N. Pati	M.A., M.Phil, Ph.D	Reader	Grammar	25	--
Dr. M.S. Mishra	M.A., M.Phil, Ph.D	Lecturer	Grammar	25	
Dr. P.S . Yogamaya	M.A., M.Phil, Ph.D	Lecturer	Vediliterature	03	
Smt. Sasmita Sethi	MA	Lecture		02	

10. List of senior visiting faculty : Nil
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 32:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : PG, Ph.D- 01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
- Publication per faculty : Books 04, Papers in Journals -07
 - Number of papers published in peer reviewed journals (national / international) by faculty and students : National -05, International -02
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : 02
 - Monographs :Nil
 - Chapter in Books : Nil
 - Books Edited : 02 (in progress)
 - Books with ISBN / ISSN numbers with details of publishers : 04
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in :
- a) National Committees : 02
 - b) International Committees : Nil
 - c) Editorial Boards : 02
21. Student Projects
- a) Percentage of students who have done in-house projects including inter departmental / programme : Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
22. Awards / Recognitions received by faculty and students : 02

23. List of eminent academicians and scientists / visitors to the department : 04
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National : Not held during last 4 years
- b) International: Not held during last 4 years

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.) Sanskrit		32		32	100%

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG (Honours) Sanskrit	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? : Nil
- Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : NA
30. Number of students receiving financial assistance from college, university, government or other agencies : Rashtriya Sanskrita Sansthan, New Delhi & Govt. of Odisha (SC/ST Scholarship)
31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Department Seminar and talk by invited eminent persons in the field

32. Teaching methods adopted to improve student learning : Group discussion and question answer analysis

33. Participation in Institutional Social Responsibility (ISR) and Extension activities :
Participated in NSS and Youth Red Cross programmes

34. SWOC analysis of the department and Future plans.

Strength : Highly qualified staff

Weakness : No seminar library, scarcity of teaching staff

Opportunity : Career oriented counselling

Challenges : To motivate students for higher studies and match upto the global standard.

DEPARTMENT OF SOCIOLOGY

1. Year of Establishment : 1965
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG
3. Names of Interdisciplinary courses and the departments /units involved : Indian Society & Culture
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : History & Sociology
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : NA
7. Details of courses / programmes discontinued (if any) with reasons : NA
8. Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01
Associate Professors		
Asst. Professors		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Biswanath Mohanty	M.A., Ph.D	Reader	Political Sociology and Modernization in India	30	
Sri K.N Swain	MA	Reader	Social change & Modernization	32	

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
12. Student – Teacher Ratio (programme wise) : 1 :16
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : NA
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./ M.Phil/PG. : PG-01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications: (Annexure- Sociology-1)
 - Publication per faculty : 6 number of books for graduated & Post graduate students.
 - Number of papers published in peer reviewed journals (national / international) by faculty and students : 07 number of papers.
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) :
 - Monographs
 - Chapter in Books :
 - Books Edited :
 - Books with ISBN / ISSN numbers with details of publishers :
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
21. Student Projects : Nil
 - a) Percentage of students who have done in-house projects including inter departmental / programme :

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :

22. Awards / Recognitions received by faculty and students : Nil

23. List of eminent academicians and scientists / visitors to the department : Nil

24. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National

b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.)		16		16	-

*M = Male *F = Female

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG (Honours)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :

Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship / Self employment	

29. Details of Infrastructural facilities

a) Library : Text, reference books and journals available

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : NA

30. Number of students receiving financial assistance from college, university, government or other agencies : Students getting scholarship from SSG, SAF etc.

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :
32. Teaching methods adopted to improve student learning : Interactive classroom study, question discussion.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participation in rendering social service through involvement in YRC & NCC.
34. SWOC analysis of the department and Future plans.

Strength : Qualified staff

Weakness : Lack of seminar library

Opportunity : Question Bank and model question answer papers

Challenges :To motivate students to prepare for civil services .

DEPARTMENT OF ZOOLOGY

1. Year of Establishment :2013
2. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D. etc.) : UG Zoology (Honours) Zoology (Pass)
3. Names of Interdisciplinary courses and the departments /units involved : Environmental Studies / Environmental Science
4. Annual / semester / choice based credit system (programme wise) : Annual
5. Participation of the department in the courses offered by other departments : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil
7. Details of courses / programmes discontinued (if any) with reasons : Nil
8. Number of Teaching posts : Posts yet to be created. Classes adjusted by Reader of the Dept. (Jr. College)

	Sanctioned	Filled
Professors	-	
Associate Professors	-	
Asst. Professors	-	

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.) : NA

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. L. Dey	M.Sc., M.Phil., Ph.D.	Reader	Cell Biology & molecular genetics	26 years	05 02 scholars are awarded

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 50%
12. Student – Teacher Ratio (programme wise) : 1:16 (Hons.) 1:16 (Pass)
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 01
14. Qualifications of teaching faculty with D.Sc. / D.Litt/ Ph.D./M.Phil/ PG. : Ph.D. -01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre / facility recognized by the University : NA
18. Publications:
 - Publication per faculty : Total papers published - 06
 - Number of papers published in peer reviewed journals (national / international) by faculty and students :
National journals – 02
International journals - 04
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN / ISSN numbers with details of publishers
 - Citation Index
 - SNIP
 - SJR
 - Impact factor
 - h-index
19. Areas of consultancy and income generated : Nil
20. Faculty as members in : Nil
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
21. Student Projects
 - a) Percentage of students who have done in-house projects including inter departmental / programme : 50% of +3 3rd year Arts students in preparation EVS projects.

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the department : Nil
24. Seminars / Conferences / Workshops organized & the source of funding : Nil
- a) National
- b) International

25. Student profile programme / course wise

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG (Hons.)	202	16		✓	-

26. Diversity of Students

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
UG (Hons.)	100%	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? :
- Since this an under graduate college, there is no scope of procuring such data

28. Student progression : NA

Student Progression	Against % enrolled
UG to PG	NA
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	-
Entrepreneurship / Self employment	-

29. Details of Infrastructural facilities

a) Library : Action plan for departmental library and reading room facility is being taken up. Presently text book , reference book, and journals facility are in the central library.

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : Well equipped laboratory is available for Hons. Level students. Some of important equipments like BOD, COD, Hot Oven, Centrifuge, Magnetic Stirrer, Digital balance etc. are install in the laboratory.

30. Number of students receiving financial assistance from college, university, government or other agencies : 03 (SSG and SAF)

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :
32. Teaching methods adopted to improve student learning : Remedial classes, Group Discussions, supply of study materials and previous year questions, conducting weekly and monthly test, model question discussions.
33. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participated in NSS and Red Cross activities : Nil
34. SWOC analysis of the department and Future plans.

Strength : Well equipped laboratory.

Weakness : Teaching post is yet to be filled.

Opportunity : Question bank & student seminar.

Challenges : To set up a zoological museum, specimen store house.

F. POST ACCREDITATION INITIATIVES

1. The NAAC Peer Team recommended strengthening of infrastructure of class rooms and laboratories. The college has undergone a gradual and systematic growth of the infrastructure. There has been an increase in the number of classrooms. The administrative block has expanded with a large and well furnished Principal's chamber and adjacent office room. A large renovated room has been in use as the staff common room.

However, two new buildings are under construction and are almost on the verge of completion to which the laboratories of all Departments with practical subjects are going to be shifted.

All the infrastructural addition has been done with funds obtained from UGC and State Government grants of about 3.5 crore rupees. The Golden Jubilee Auditorium, other construction/extension and renovation of college building, toilet facility for women are some other additions to the infrastructure of the college.

- 2 Since the time of the visit of the Peer team of the NAAC, the infrastructure of hostel has been strengthened with a grant of rupees 65 lakhs. A large building with its capacity to accommodate one hundred and twenty inmates has been built inside the campus which operates/ functions as the ladies hostel.
- 3 Efforts are on to start new courses in Commerce and Management related subjects, women empowerment, diploma in music, child care and nutrition and clinical psychology and other add on courses. However, in 2013 UG level Science Programme was introduced keeping in view the demand of girl students of the locality who were previously being forced to join distant private colleges.
- 4 Due to acute shortage of staff and infrastructural constraints the college has been unable to organize national seminars and symposia. However, a number of seminars have been organized by the career and counseling cells of the college which were attended by eminent professionals of different organizations.
- 5 As recommended by the NAAC team more number of referred journals in library have been subscribed. Computerization of the library work is under progress.
- 6 The college has sent proposals to the UGC asking for funds to strengthen the existing infrastructure for gymnasium and for sports and games within the campus. Unfortunately, the college does not possess a field/ground of its own to conduct athletic events.
- 7 There has been an effort on the part of the college authorities to create a formal and effective method to involve the Alumni Association in development of the college. So far the Alumni Association has kept itself informed about the academic and administrative matters of the college and taken part in them by giving ideas and suggestions. The members of the Alumni Association visits from time to time. A few years back a land acquisition was done on consultation with the Alumni Association under the advice of the Collector. The members took an active part in the cultural activities during the Golden Jubilee Celebration of the college. The meritorious students of the college were rewarded by the Association.
- 8 The office work has already been computerized. There is adequate number of computers for the use of the office staff. All the works are done in computers. There is LAN connection to keep all sections connected. All the computers have net connection to facilitate e-dispatch, preparation of online pay bills through HRMS, e-admission and e-administration.
- 9 The women's cell and placement cell as suggested by the NAAC Peer Team have not been established yet. However, the college has incorporated these in its future plans.

- 10 The first floor of the Science Block has been financed by the Ispat Alloys, Balasore. The college is making efforts to have more and more linkages with industry, business houses and commercial organizations.
- 11 The canteen and some of the student utility services on the campus have been strengthened. The college has it in its future plans to open banking and postal services.

Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit



Place: Balasore
Date: 22.10.2014

(DR. JAYANTI PAL)
SIGNATURE OF THE HEAD OF THE INSTITUTION